

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**

From:- The Executive Engineer , Major Store "A" Aurangabad  
Name of Office:- Major Store "A", MSETCL, Aurangabad.  
Office Address:- Old Power House Campus, Dr. Ambedkar Road, Mill Corner, Aurangabad.  
PH : 2373047 (Office), 0240-2373048 (Fax), 2555633 (Custody)  
E-mail : [msamsetcl@yahoo.in](mailto:msamsetcl@yahoo.in), [ee2010@mahatransco.in](mailto:ee2010@mahatransco.in)

No. EE (St)/MSA/ABAD/SM/Enquiry/04/No.. **84**

Date: **08 OCT 2021**

E-Enquiry

To,

M/s. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Sub: - Enquiry for providing services of 1 No of skilled person (LDC) Computer typist at F&A section on contract basis under Major Store "A" Division , Aurangabad for 5 <sup>1/2</sup> months period .

Quotations are invited for following enquiry through quotation process of MSETCL from authorized contractors/bidders who are registered vendors of MSETCL for following work, on or before **18<sup>10</sup>/<sub>2021</sub>** up to 13.00 Hrs. with following terms and conditions. Quotations will be opened on this same day at 15.00 Hrs. if possible.

**TERMS AND CONDITIONS OF CONTRACT**

**1. Qualifying Conditions:-**

- a) Registration of Firm.
- b) ESIC registration
- c) Provident Fund Registration.
- d) Insurance of Labour.
- e) PAN Card
- f) GST Registration
- g) Income tax Registration & return for last 03 year
- h) Labor Commissioner Registration.

**2. Offer should be submitted in figure and word:**

The rate quoted by you as per the schedule A & all the required documents for qualifying conditions as above.

**3. Security deposit:-** You should have to pay the security deposit @ 5% of the contract value within 10 days from the receipt of the letter of intent of detailed order with letter of acceptance of the contract. The amount of S.D. should be paid in Cash / D.D./BG/FDR.

**4. The skilled worker qualification should be graduated as BCOM (Bachelor of Commerce) and physically fit and age group of 20 to 45 years.**

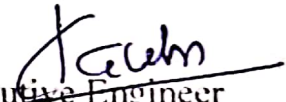
5. You should check up character and antecedents, name and full address, medical fitness and police verification etc. at your end and keep the same with you and whenever asked for the same should be produced to this office.
6. Agency should provide skilled worker for 8.00 hours duty per day from 10.00hrs to 18.00hrs.
7. The contract will be on month to month basis for a period of 5 <sup>1/2</sup> months from the date of issue of the order.
8. The rate should be as per minimum wages basis. The rates quoted are on firm and inclusive of all charges, taxes duties etc. including GST and the said rates will be in force for a period of 5 months from the commencement of work.
9. The Company will not be responsible in any way, either legal or financial, for the accident to the skilled worker during the course of duties. No compensation for skilled worker for any reason will be entertained by the Company.
10. Income Tax will be deducted from the bill as per rule. All other statutory taxes are to be borne by you.
11. The bill in triplicate along with a copy of attendance register should be submitted in every month. The payments will be made against certified bill.
12. The skilled worker will have no right to employment in the company. All correspondence regarding this contract will be entertained with you only.
13. In case skilled worker has carried out extra duty no O.T. will be paid by Company. The skilled worker will be eligible for W/Off on 6<sup>th</sup> & 7<sup>th</sup> day if he/she attends duty for 5 days continuously.
14. The skilled worker should attend duty in time. He should be co-operative with Officers and Staff of MSETCL.
15. The dispute (if any) against this contract will be subject to the jurisdiction of Aurangabad Court.
16. The contract will be governed by the relevant labour laws and regulation in force such as :-
  - a) ESI Act.
  - b) Provident Fund Act.
  - c) Factory Act
  - d) Shops and Establishment Act
  - e) Minimum wage act
  - f) Contract Labour Regulation Abolition Act etc.
17. The Company reserves to itself the right to reject enquiry which does not confirm to any of the conditions.

18. This office reserve the right to terminate the contract at any time during the contract period by giving seven days notice in writing, if it is found that the contractor is not abide to cope up with the work satisfactorily.

19. Submission At:

Executive Engineer,  
Major Store 'A', MSETCL, Aurangabad.  
Old Power House Campus,  
Dr. Ambedkar Road, Mill Corner,  
Aurangabad.  
Contact Person :EE (Store)- 8554995007  
Email Address: msamsetcl@yahoo.in, ee2010@mahatransco.in

Encl: - Schedule A.

  
Executive Engineer  
Major Store, A, Aurangabad  
OIL  
Nanta,  
30.9.2021

Copy s.w.r to:-

1) **The Chief Engineer.** EHV PC O&M Zone, Aurangabad. – For information please.

Copy to:-

- 1) **The Dy. Manager (F&A),** Major Store, MSETCL , Aurangabad.
- 2) Notice Board.

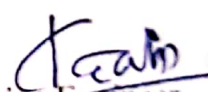




MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.  
MAJOR STORE 'A' AURANGABAD.  
SCHEDULE 'A'

Sr. No.	Scope of work	Qty.	Rate per Working Day Per Person (Duty hours-08 Hrs) ( As per minimum wages ) ( Including GST )	Rate in words in Rs.	Quote rate per day per person ( duty Hours -08 Hrs )
1	Providing service of 1 No of skilled person (LDC) Computer typist at F&A section on contract basis under Major Store "A" Division ,Aurangabad for 5 <sup>1</sup> / <sub>2</sub> months period ( i.e for 143 Days)	01	951/-		

Note: Rates should quote inclusive of all taxes including GST.

  
Executive Engineer  
Major Store, MSETCL,  
Aurangabad.  
D/L  
Nashik  
30-9-2021

Seal & Signature of contractor