

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**

**CIN No. U40109MH2005SGC153646**

**Name of Office :- EHV (O&M) DIVISION, NANDED.**  
**Office Address :- 132 KV S/S JANGAMWADI, CAMPUS, MSETCL  
NANDED- 431605**  
**Contact No. :- 02462 – 261817 (O), 02462 – 261817 (Fax)  
02462 – 261816 (P)**  
**Email :- ee2240@mahatransco.in ; eenanded@gmail.com**

**Ref. No. EE/EHV(O&M)/NND/TS/ File No.73/ 1863 - 1 Date :- 10 NOV 2021**

**E-Enquiry**

To,

**Subject:- E-Enquiry for Work for Conducting Fire safety and security audit at various EHV substations under EHV (O&M) Division, Nanded.**

**Dear Sir,**

Sealed & super scribed quotation are invited from date **11.11.2021**, so as to reach this office up to date **17.11.2021 up to 17:30 hrs** for Work for Conducting Fire safety and security audit at various EHV substations under EHV (O&M) Division, Nanded on following terms & conditions:-

**TERMS AND CONDITIONS:-**

- 1) Please refer the schedule attached herewith and quote your offer for the same.
- 2) No Price variation is applicable. GST rate as applicable will have to be quoted separately in space provided. If nothing is specified rates will be considered as inclusive of all taxes.
- 3) **Documents required:** - the rate offer must be accompanied with the following documents duly attested & signed by the vendor.
  - a. Valid Electrical Contractor License / supervisory electrical License.
  - b. Valid Goods & Service Tax (GST) registration certificate.
  - c. Valid Shop Act / MSME/ NSIC / SSI Registration.
  - d. PAN Card Copy.
  - e. Safety auditor license from Gov. of Maharashtra / National safety council of India

**4) SCOPE OF WORK:**

**A) FIRE FIGHTING SYSTEMS**

- 1) Are you satisfied that you have the appropriate firefighting equipment for your premises? (Obtain expert advice if necessary)
- 2) Are you aware of the manufacturer's instructions and recommendations in respect of the firefighting equipment in your premises?
- 3) Are all fire extinguishers in place and clearly visible?
- 4) Is all firefighting equipment in good working order?
- 5) Has the portable firefighting equipment been tested?  
Last tested on \_\_\_\_\_ by \_\_\_\_\_
- 6) Has the Sprinkler system been tested by a competent person?

Last tested on date \_\_\_\_\_ by \_\_\_\_\_

- 7) Are all internal fire fighting raisers unobstructed?
- 8) Are your staff members familiar with the firefighting equipment of your business?
- 9) Are your staffs trained in the use of firefighting equipment?
- 10) Are the external Fire Hydrants unobstructed?

### **B) SECURITY AUDIT**

- 1) Nos. of security Guards available in each shift.
- 2) Whether visitors registers available with security staff. – Yes/No
- 3) Whether entry of visitors and signature taken in the visitors registers. - Yes/No.
- 4) Whether I-card is asked to visitor to show by the security guard -Yes/No
- 5) Whether a pass is given to the visitor and entered in the visitor's Registers -Yes/No
- 6) The visitor register may be shown to the auditor at the time of security audit. – Yes/No
- 7) Whether gate pass is seen and signed by the security personnel.
- 8) If any vehicle is checked when coming inside and outside the s/s -Yes/No
- 9) Whether material in the vehicle is checked. -Yes/No
- 10) Whether vehicle registration no. is entered in the visitors book and signature of driver is taken in the register. -Yes/No
- 11) Whether security personnel doing patrolling work of the switch yard frequently or every hour. -Yes/No.
- 12) The condition of the fencing and boundary wall -Good/Bad
- 13) Latest theft occurred is the s/s - A brief note may be given
- 14) Whether the s/s has been declared prohibited area by the competent authority - Yes/No
- 15) Whether prohibited area board has been displayed on the gate. - Yes/No
- 16) Whether security staffs are using uniforms. -Yes/No
- 17) Whether they are sleeping in the night: -Yes/No
- 18) Whether they are doing 8 hours duty generally. -Yes/No

C) All EHV Sub-stations and Division Office should be physically checked/ inspected for fire safety point of view. Present status regarding fire prevention/protection system to ICTs/ Power Transformers, available equipments/extinguishers etc. should be recorded.

D) The fire Norms, Maharashtra Fire Prevention & Life safety Measures Act-2006 the suggestion and recommendation should be informed in fire safety audit report for each sub-station and Division Office.

E) Basic training on fire fighting to available technical and other staff at the time of inspection and audit.

F) Submission of "Fire Safety Audit Report" in Three copies.

G) The work should be carried out strictly within 45 days from the handing over the site.

H) The work carried out should be as per the standard practices of MSETCL.

I) Interaction with staff & important tips to all staff present during audit.



5. The contractor shall be fully responsible for compliance of all statutory obligations under the Factory Act 1948, Contract Labour (Regulation and Abolition) Act 1970, Maharashtra Labour Contract Regulation & Abolition Act, 1971, Minimum Wages Act, Provident Fund Act and ESIC Act / Workman Compensation Act 1926, Payment of Wages Act in respect of the Staffs deployed. The rules and regulation of the Contract Labour Act shall be binding on the contractor.

6. The Owner will not be responsible for violation of these statutory rules and regulations by the contractor. It shall be the sole responsibility of the contractor to observe all the relevant acts and regulations along with amendments thereto framed by the Government from time to time. The Owner shall not be responsible for violation of any of the above stated regulations / Acts etc. by the contractor.

7) You will have to arrange all tools, plants, skilled manpower etc. to carry out the work at your own cost.

8) You will have to provide all safety measures to your staffs while executing the work.

9) If any loss occurs to Company's property during execution of work, you should make it good at your own cost.

10) The payment shall be made only after satisfactory completion of work as certified by the concern Engineer In-charge and as per availability of funds.

#### **11) SECURITY DEPOSIT:**

a. The successful Contractor(s) will have to submit Security Deposit at the rate of 3 % of the value of the order, by cash /Demand Draft / Fixed Deposit / Bank Guarantee at the office of the Executive Engineer, EHV O&M Division Nanded, within 07 (Seven) days from the date of receipt of letter of intimation.

b. The Demand Draft / Fixed Deposit / Bank Guarantee submitted towards the Security Deposit shall be in the name of the Executive Engineer, EHV O&M Division, Nanded.

c. If the successful Contractor fails to submit Security Deposit within the stipulated period, it will be presumed that the Contractor is not interested in execution of the contract and the work contract will be issued to other agency (i.e.). The decision of E-enquiry accepting authority i.e. the Executive Engineer, EHV O&M Division, Nanded shall be final and remain binding on the Contractor(s).

d. No interest will be paid on the Security Deposit and the Security Deposit will be refunded after satisfactory execution of works / guarantee period, whichever is later.

#### **12) AGREEMENT & STAMP DUTY:-**

a. The successful Contractor has to execute an Agreement with The Executive Engineer, EHV O&M Division, MSETCL; NANDED within 7 days after receipt of the work order.

b. The successful Contractor shall submit an Agreement Bond on non-judicial stamp paper as per the Clause 63 of Mumbai Stamp Duty Act 1958. The expenses towards the stamp paper and preparation of Agreement Bond will be on the part of the contractor.

- 13) The undersigned reserves the right to reject any or all the bids without assigning any reason whatsoever.
- 14) If the work is not carried out within the stipulated time / period, penalty @ ½% per week of the balance works will be recovered from the contractor's bill subject to 10% maximum.
- 15) Quantities Shown in Schedule are tentative and will be required as per site condition as per actual.
- 16) The Owner will not be responsible for any fatal or non fatal accident to the personnel of the agency. If any type of misconduct or adverse report against the performance of the personnel of the contractor is reported to this office, the undersigned reserves rights to cancel the contract at any stage. The decision of the undersigned in this regard will be final and binding on the agency.
- 17) **LIABILITY OF ACCIDENT / LOSS:** The contractor will be responsible for any accident to any of his personnel or loss to him during the work. The responsibility of the insurance towards the same shall be with the contractor. The compensation to the contractor's personnel will be the responsibility of the contractor.
- 18) **EXCEEDING THE CONTRACT VALUE:** The contractor will have to watch and ensure that the total value of work carried out by him does not exceed the contract value. If the work / value of contract is likely to be exceeded the same should be brought to the notice of the undersigned in writing. If the value of the total work exceeds the order value in that case the contractor is not permitted to execute the work without prior permission from the undersigned.
- 19) **DAMAGE TO PERSONS AND PROPERTY:** - Contractor will indemnify the MSETCL against any losses and claims regarding any injuries or damage to any person, material or physically damage any property whatsoever which may arise out of or in consequence of the execution of work. During execution of work any damage/loss to Transmission Company's property occurs will be recovered from your bill.
- 20) **SUBLETTING OF THE CONTRACT:**
- The contractor will not sublet / transfer / assign the contract as a whole or any part or any operation thereof to any other party.
  - In case the contractor sublets/ transfers / assigns the contract as a whole or any part it or any operation thereof to any other party, it will be treated as breach of contract and the contract will be terminated at contractor's risk and cost.
- 21) **INSURANCE:**
- The contractor will arrange Employee State Insurance (ESI) for the Staffs employed or insurance policy
  - The Workman Compensation Insurance of shall be on the part of the contractor.



**22) VALIDITY OF ORDER:** The order will be valid for until exhausting of the order amount OR for a period of six months from the date of issue of work order whichever is earlier.

**23) GST, Income Tax, labour cess & statutory taxes as applicable shall be paid/deducted from your bills as per prevailing Government rules.**

**24) CONTRACTOR'S DEFAULT/RESPONSIBILITIES:**

- a. In case you fail to complete work fully OR partially, the security deposit will be revoked by MSETCL. In this case the balance work will be got done from other agency may be at higher rates and the difference in cost will be recovered from the contractor's bills.
- b. In case of any loss / damage to the Owner's asset /material, it will be the sole responsibility of the contractor to lodge the complaint in writing to the nearest police station under intimation to this office or to In-charge/ designated officer.
- c. If there happens any loss of goods or damage to valuable material in the premises on account of negligence of the Staff, the cost of loss / damage shall be recovered from the contractor.
- d. Kindly note that work is to be carried out in live 220/132kV Switchyard. As such, you should take all necessary safety precautions.
- e. It is the responsibility of contractor to maintain the discipline of his workers/staff and himself. Any hindrance, misbehavior towards MSETCL staff will be viewed very seriously and the contract will be terminated without entertaining any financial claim of the contractor in this regard.
- f. In case there is any damage to MSETCL's property or to any other contractor's property or to the MSETCL employee or to any other contractor's persons, due to careless working of the contractor's labour, the same will be recovered from the contractor.
- g. Your workers and supervisors shall be aware of all Security & safety Rules and Regulations.

**25) SUSPENSION / HOLDING OF WORK:** If the work has to be suspended due to any reason i.e. stay order from court of law, legal held up from any other Agency, shut down etc. the MSETCL shall not pay any compensation / damage to the contractor towards item like idle labour, etc. In such cases the contractor is not liable for claiming extra payment.

**26) DEDUCTION:** Any Amount which become payable by the contractor to the MSETCL under particular contract will be deducted by the Owner from any amount due or becoming due to him to the contract under the same or any other contract.

**27) SAVE AND EXCEPT:** Amount due to account of damage or compensation for default or breach of contract by the contractor in which case instead of deduction of the same amount shall be retained and the Owner shall have the right on amount so retained or withheld.

**28) TERMINATION OF CONTRACT:** The Undersigned reserve the right to terminate the contract at any stage without assigning any reasons thereof.

**29) GENERAL:** The Contractor are also deemed to be fully aware of the company's general conditions of contract for work, supply of equipment/material and any ignorance of any of the condition will not exempt you from liability to abide by the same.

**30)** Validity period of quotation should be 90 days.

**31) JURISDICTION:** All disputes or difference arising out of and in connection with the contract shall be subject to the exclusive jurisdiction of Nanded Court only.

Thanking You.

Yours faithfully,

  
(M.G. Sonkamble)

**Executive Engineer  
EHV(O&M) Division Nanded.**

**Encl.:- "Schedule"**

**Copy SWRT:-**

The Superintending Engineer, EHV O&M Circle Parli V

**Copy to:-**

1. The Dy. Manager (F&A), EHV O&M Division Nanded.
2. Website:- [www.mahatransco.co.in](http://www.mahatransco.co.in)

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LIMITED**

**EHV O&M DIVISION, NANDED**

**Nature of Work:** Work for Conducting Fire safety and security audit at various EHV substations under EHV (O&M) Division, Nanded.

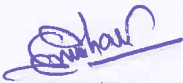
**SCHEDULE**

Sr. No.	Particulars of Works	Unit	Estimated Per Unit Rate (Rs.)	Quote combinely for all items in % age above, below or At Par
1	Fire Safety & Security audit and Awareness to Staff of 220 kV S/s.	Nos.	13000	
2	Fire Safety & Security audit and Awareness to Staff of 132 kV S/s.	Nos.	13000	
3	Fire Safety & Security audit and Awareness to Staff of Administrative Building (Division Office).	Nos.	13000	

GST (If any) :- \_\_\_\_\_%

**Note:** If nothing is mentioned in GST field, rates quoted by you will be considered as inclusive of GST.

Authorised signatory of agency

  
Executive Engineer  
EHV O&M Division Nanded