

MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LIMITED

CIN No. U40109MH2005SGC153646



Office of the
Executive Engineer
EHV (O&M) Division,
Behind Vidyut Bhavan, Chikhali Road
Buldhana-443 001



E-Mail : ee1220@mahatransco.in

Web site-www.mahatransco.in

EE/EHV/O&M/DN/BLD/TECH/No. **No 0925**

Date : **15 NOV 2021**

To,

Sub: Enquiry for Quotations for the work of Annual Maintenance of PC, Printers, Photocopier Machine & refilling of Toners, etc. at EHV (O&M) Division Office, Buldhana.

Please quote your lowest offer for the work of Annual Maintenance of PC, Printers, Photocopier Machine & refilling of Toners, etc. at EHV (O&M) Division Office, Buldhana as per schedule 'A' enclosed herewith, subject to Terms & Conditions stipulated below. The quotation may please be submitted in sealed envelope super scribed "Quotation for work of Annual Maintenance of PC, Printers, Photocopier Machine & refilling of Toners, etc. at EHV (O&M) Division Office, Buldhana" mentioned in schedule-A, so as to reach this office on or before **22.11.2021 up to 17:00 Hrs.** In case of hand delivery Quotation should be handed over to receipt clerk of this office. Quotation will be opened on the same day at 17:00 Hrs if possible.

Name of work: Work of Annual Maintenance of PC, Printers, Photocopier Machine & refilling of Toners, etc. at EHV (O&M) Division Office, Buldhana.

Tender Specification No.: EE/EHV/O&M/DN/BLD/TECH/No. **925** dt. **15/11/2021**

Terms & Condition: -

- 1) **Rates:** - Rate should stand firm for at least six month.
- 2) **Taxes:** - The taxes such as GST etc. shall be clearly specified in the quotation with SAC/ HSN code.
- 3) **Scope of work:** - As per above Schedule-A.
- 4) **Contract period:** - 01 year
- 5) **Penalty:** - If the work is not completed within stipulated period a penalty @ ½% per week up to maximum of 10% of total contract value will be deducted from the bill.
- 6) **Material Delivery:** - Material should be dispatched & utilized within 02 – 03 days from date of call from this office.
- 7) **Services:** - The services shall be provided on the same day or on next day from date of call given by the office.

- 8) **Guarantee:** - The material shall be guaranteed for a period of One year (01 Year) from the date of supply. If any defect is observed during guarantee period the same will have to be replaced free of cost.
- 9) **Security deposit:** - Security deposit @ 3% of the order value will have to be deposited to this office within 07 days if the order is confirmed. If SD is not paid, the order will be cancelled without any further communication. Also amount of S.D. will not deducted from your any bills.
- 10) You will have to submit copies of following documents with the offer.
- a) Goods & Service Tax Registration Certificate.
 - b) Income Tax Return for past any 03 Years (2018-2019/2019-2020/2020-2021) along with PAN card.
 - c) Registration under Bombay Shop & Establishment Act.
 - d) Expeirnce certificate of similar work in Govt./semi Govt./Private organisation.
- 11) **General:** - The undersigned reserves the right to reject any or all offers without assigning any reason.
- 12) **Disqualification:-** The bidder not submitting documents as per Sr. No. 10 above, will stand disqualified and their offer (even if lower) will not be considered for further evaluation and their claim will not be entertained. Submission of documents is essential requirement. This is a Single BID SYSTEM (Techno-commercial bid). However the under signed reserves the right to relax one or more condition in the interest of MSETCL.
- 13) The Competent Authority viz. the Executive Engineer can exercise discretionary powers on arriving at the lowest bidder as per Sr. No.(10) in the interest of MSETCL and while finalizing the work order.


Executive Engineer
EHV O&M Division, Buldhana

Copy s.w.r. to: The Superintending Engineer, EHV O&M Circle, Akola.

Copy to: 1) The Dy. Manager (F&A), EHV O&M Division, Buldhana.

SCHEDULE 'A'

Enquiry No. EE/EHV/O&M/DN/BLD/TECH/No. dtd

**Sub: Work of Annual Maintenance of PC, Printers, Photocopier machine & refilling of Toners, etc.
at EHV (O&M) Division Office, Buldhana.**

Sr. no.	Particulars	Qty	Unit	Ex-work Rate in Rs.	Rate inclusive of GST @18%
A	Supply Portion				
I	Spares required for Personnel Computer/ Laptop				
1	Supply of and Installation of Antivirus (01 Year)				
a	One user Total Security		Nos.	1345.10	1587.22
b	Two user Total Security		Nos.	2081.70	2456.41
c	Three user Total Security		Nos.	2864.05	3379.58
d	Five user Total Security		Nos.	4016.99	4740.05
e	Ten user Total Security		Nos.	7503.27	8853.86
2	Providing of CAT6 Cable		Mtr	32.03	37.80
3	Providing of 8-port Switch		Nos.	800.65	944.77
4	Providing of 16-port Switch		Nos.	2058.82	2429.41
5	Providing of SMPS		Nos.	640.52	755.81
6	Providing of RAM (2 GB DDR3)		Nos.	960.78	1133.72
7	Providing of RAM (1 GB DDR2)		Nos.	1162.09	1371.27
8	Providing of RAM (1 GB DDR1)		Nos.	1784.31	2105.49
9	Providing of Mouse (Wired)		Nos.	320.26	377.91
10	Providing of Keyboard (Wired)		Nos.	411.76	485.88
11	Providing of UPS Battery 1 no.(7 /12 Amps) Make - Luminous / Microtech		Nos.	800.65	944.77
12	Providing of Tonner Drum		Nos.	228.76	269.94
13	Providing of PCR for tonner		Nos.	183.01	215.95
14	Providing of Magnetic rod		Nos.	137.25	161.96
15	Providing of Wiper Blade		Nos.	137.25	161.96
16	Providing of Dr. Blade		Nos.	160.13	188.95
17	Providing of PCI to Ethernet Card		Nos.	247.06	291.53
18	Providing of Fax Roll for Panasonic Fax Machine (70 Mtr)		Nos.	503.27	593.86
19	Providing of Dot Matrix Printer Ribbon		Nos.	64.05	75.58
20	Providing of D link RJ45 Connector		Nos.	17.39	20.52
21	Providing of Fuser Sleeve		Nos.	869.28	1025.75
22	Providing of Pressure Rod		Nos.	979.08	1155.31
23	Providing of 500 GB Hard Disk SATA		Nos.	3202.61	3779.08
24	Providing of 500 GB Hard Disk External USB		Nos.	3843.14	4534.91
25	Providing of 1 TB Hard Disk External USB		Nos.	4437.91	5236.73
26	Providing of DVD writer R/w		Nos.	960.78	1133.72
27	Providing of spick Gard		Nos.	228.76	269.94
28	providing of processor fan		Nos.	420.92	496.69
29	Providing of USB ext cable		Nos.	82.35	97.17
30	Providing of USB printer cable		Nos.	75.95	89.62
31	Providing of power cable		Nos.	86.93	102.58
32	Providing of NP Antivirus (per PC)		Nos.	549.02	647.84
33	Providing of new Mother Board		Nos.	3614.38	4264.97

As per Actual

34	Providing of New Monitor 18.5		Nos.	5627.45	6640.39
35	Providing Pen Drive 16 GB		Nos.	377.55	445.51
36	Providing Pen Drive 32 GB		Nos.	549.02	647.84
37	Providing of Tonner/cartridge for Samsung printer		Nos.	3111.11	3671.11
38	Providing of 12 A Tonner/cartridge for Laser jet printer		Nos.	2836.60	3347.19
39	Providing of new processor		Nos.	7109.80	8389.56
40	Providing of New Cabinet with SMPS		Nos.	1098.04	1295.69
41	Providing of Wireless access point		Nos.	1830.07	2159.48
42	Providing of Power adaptor		Nos.	237.91	280.73
43	Providing of Speaker 2.0		Nos.	594.77	701.83
44	Providing of USB Hub		Nos.	228.76	269.94
45	Providing of screen for Laptop		Nos.	4117.65	4858.83
46	Providing of adaptor for Laptop		Nos.	1647.06	1943.53
47	Providing of Battery for Laptop		Nos.	2928.10	3455.16
48	Providing of Battery for Invertor (12V/150AH)		Nos.	10522.88	12417.00
II	Spares required for Rico make Digital copier (Xerox) machine				
1	Photo conductor unit	As per Actual	Nos.	13267.97	15656.20
2	Rico Toner 1230 D		Nos.	3111.11	3671.11
3	OPC drum		Nos.	3660.13	4318.95
4	Developer T28		Nos.	4117.65	4858.83
5	BICU Board (mother board)		Nos.	20130.72	23754.25
6	Power supply Board		Nos.	11895.42	14036.60
7	Main motor		Nos.	5947.71	7018.30
8	scanner motor		Nos.	3843.14	4534.91
9	Tonner supply motor		Nos.	2973.86	3509.15
10	Hot roller		Nos.	2973.86	3509.15
11	Scanner Lamp		Nos.	1143.79	1349.67
12	Transfer roller		Nos.	960.78	1133.72
13	Charge roller		Nos.	2287.58	2699.34
14	PCU gear set (5 gear)		Nos.	1390.85	1641.20
15	Hopper Unit		Nos.	2104.58	2483.40
16	Paper feed roller		Nos.	686.27	809.80
17	Heater coil		Nos.	869.28	1025.75
18	Clutch		Nos.	846.41	998.76
19	Sensor		Nos.	320.26	377.91
20	Thermister		Nos.	297.39	350.92
21	Thermostat		Nos.	375.16	442.69
22	Fussing unit		Nos.	10980.39	12956.86
23	Laser unit scanner motor		Nos.	6130.72	7234.25
24	drive section gear		Nos.	338.56	399.50
25	cleaning blade		Nos.	960.78	1133.72
	Please quote the rates for SUPPLY PORTION in Percentage (%) below / above –				
B	Labour portion/Service Charges				
1	Networking Charges	As per Actual	Each	195.33	230.49
2	PC complaint attending Charges		Each	190.79	225.13
3	Formatting & Operating system installation charges		Each	390.66	460.98
4	Printer Repairing		Each	408.33	481.83

5	Tonner Refilling	Each	363.40	428.81
6	Laying of Cable (any cable CAT 5/6)	Mtr	22.71	26.80
7	Crimping of cable at both ends	Each	63.60	75.05
8	Fixing of I/O Boxes	Each	90.85	107.20
9	Repairing of Motherboard	Each	695.00	820.10
10	UPS Repairing	Each	317.98	375.22
11	Repairing of Monitor	Each	1121.09	1322.89
12	Data(Folders / Files) Recovery Charges	Each	1499.03	1768.86
13	SMPS Repairing	Each	295.26	348.41
14	Laptop Repairing charges	Each	499.68	589.62
15	Service Charges for Rico photocopier machine	Each	681.38	804.03
	Please quote the rates for SERVICE PORTION in Percentage (%) below / above –			

- NOTE:** 1) Please quote Rates in Percentage (%) only i.e. Below OR Above the rates mentioned in Schedule-A
- 2) Rate shown in Schedule-A is exclusive of GST.
- 3) Please clearly mentioned Rates should be inclusive or exclusive of GST.
If not mentioned, will be treated as inclusive of GST.
If Rate exclusive of GST mentioned, please give the rate of GST with HSN/SAC code.

(151)
Executive Engineer

Form to be filled by bidder:-

Form for quoting % rate for item included in Schedule 'A'

Name of work :-

Estimated Cost :-

I, am ready to execute the work on ____% Above (In words _____) the estimated cost Or

AT PAR (In words _____)

Or ____% below (In words _____) the estimated cost.

Date :-

Signature of Bidder :-

1. If the percentage variation is more than 5% detail justification of rate analysis should be submitted along with your offers.

-Sd/-
EXECUTIVE ENGINEER
EHV O&M DIVISION MSETCL
BULDHANA