

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD**  
(CIN No. U40109MH2005SGC153646)

**Office of the Executive Engineer (Civil)**  
**E.H.V. Civil Construction cum Maint. Division, Solapur.**  
Near Medical College, Opp. District Court, Solapur-413 003.  
Phone No. 0217-2319624 Email ID : [ee6710@mahatransco.in](mailto:ee6710@mahatransco.in)

**EEC/EHV/CCCM/Dn./SUR/T/** No 0 0 5 3 2

**Date:-** 5 DEC 2021

**E-Enquiry**

**Sub:** Cleaning, sweeping and carrying out housekeeping activities at office of the EHV, CCCM Sub-Division-II, Solapur. .... **Inviting of quotations thereof.**

E-enquiry is invited for above work as per the Schedule 'B' attached so as to reach this office on or before **22.12.2021** up to **15.00 hrs.** The enquiry will be opened on the same day if possible.

**TERMS AND CONDITONS:**

1. Work is to be done at **EHV, CCCM Sub-Division-II, Solapur.**
2. Work is to be completed within **12 months** from the date of handing over of site or exhaustion of P.O. amount whichever is earlier. If it is not completed within this period, penalty will be charged at the rate of one percent per day maximum up to 10% of estimated cost.
3. E-enquiry mentioned in Schedule 'B' are approximate and payment will be made on actual quantities of the work executed.
4. Payments will be made in R.A. bills or only first and final bill at the discretion of Engineer in charge as per availability of funds.
5. Our rates are inclusive of C.G.S.T. & S.G.S.T. will be recovered for your bill as per Government rules at prevailing rates.
6. Rates quoted should be inclusive of all T & P. labour etc.
7. Work is to be carried out strictly as per the standard specification and as directed by the Engineer in charge. Mode of measurements will be as per P.W.D. practice.
8. In case of any dispute, the decision of the Executive Engineer (C) Solapur will be final and binding on the contractor.
9. If any damages occur to the Company's property, during execution, contractor will have to make them good at his own cost.
10. Agency has to attach Xerox of PAN Card, Registration Certificate, EPF certificate, G.S.T. certificate etc. and all necessary documents along with the e-enquiry.

11. Income tax as applicable as per Government rules at prevailing rates on basic amount of bill will be recovered from your bill, in case the ordered value exceeds Rs. 5000/- . Work contract tax and will be deducted as per Govt. rules.
12. All terms and conditions as per the Company's rules including those mentioned in the booklet, Tender and contract for works are applicable in this case also.
13. Right to reject any or all quotations without assigning any reasons is reserved by the undersigned.
14. Contractors will have to pay **Rs. 1,600/-** as E.M.D. Quotations without EMD are liable for rejection. The E.M.D. is to be paid by D.D. of Nationalized or scheduled bank only.
15. Contractors are requested to visit/inspect the site before submitting their quotations.
16. Contractors will have to pay Rs. 3% S.D. on value of the work order, if the work order exceeds Rs. 5000/- in the form of Bank guarantee or F.D.R of scheduled or Nationalized Bank prior to starting of work.
17. The rates quoted should also be written in words.
18. Over writing, corrections if any shall have to be initialed by the contractor.
19. Contractors will have to enter into agreement bond on stamp paper of Rs. 500/- before the start of work.

**20. ADDITIONAL SECURITY DEPOSIT-**

In case, contractor's offer is less than 90% of the estimated cost, additional security deposit in the form of F.D.R./Bank Guarantee in Company Standard Proforma for a period of contract and for an amount equal to the difference of the contractor's offer and 90% of the estimated cost as stated above shall be paid along with the security deposit to be paid as per regular practice of 5% of work in the office of The Executive Engineer (Civil), MSETCL, CCCM Division, Solapur. The period of the additional security deposit shall be extended up to expiry of valid extension, if any, as directed by Engineer-in-charge. Non-submission of above additional security deposit will result into forfeiture of the E.M.D. The additional security deposit will be refunded in accordance with the clause of refund of security deposit.

  
Executive Engineer (Civil),  
EHV CCCM Division,  
MSETCL, Solapur

**Encl:** Schedule 'B'

**Copy S.w.rs.to :-** 1) The Superintending Engineer (C), EHV CCCM Circle, Pune.

**Copy to:-** 1) Addl. Executive Engineer (C), EHV CCCM S/Dn-II, Solapur.  
2) The Dy. Manager (F&A), EHV, CCCM Division, Solapur.

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**  
**EHV CIVIL CONST. CUM MAINT. DIVISION, SOLAPUR.**

**Name of work : Cleaning, sweeping and carrying out housekeeping activities at office of the  
EHV, CCCM Sub-Division-II, Solapur.**

**SCHEDULE 'B'**

SR. No.	SAP Code	DESCRIPTION	QTY.	RATE	UNIT	Amount
10	50014013	Cleaning & upkeeping charges etc. Daily cleaning and upkeeping of offices, toilet blocks by brooming, sweeping and wet moping the entire premises, cleaning of toilets, urinals by using toilet cleaning agents and wet moping, keeping the premises in hygienic condition dusting the furniture, cleaning all partitions and doors once in a week, cleaning windows, water cooler once in a month, cleaning toilets and basins daily in the afternoon also etc. complete including cost brooms and Kharata required for the job as directed. <b>Note:</b> 1. Chemincals such as phenyl, dettol, acid, air fresheners, liquid soap with dispenser on all wash basins, soap, naphthalene balls, brooms, mops, dusters, buckets, brushes, to be provided by agency only. 2. Daily work is to be carried out before office hours on all working days as well as on holidays as per requirement.	12.00	9713.00	Month	116556.00
20	5E+07	Cleaning of entire drainage system along with all gully trap & inspection chambers etc. throwing debris outside the premises, sealing of covers with cement mortar etc. complete.	12.00	561.00	Month	6732.00
30	5E+07	Manually collecting all sort of debris, head loading, loading, transportation by mechanical means to outside the premises, unloading spreading etc. complete as directed	6.00	187.00	Cum	1122.00
40	50000293	Cleaning elevated water storage Reservoir within a given period, by using bleaching powder at the rate of 14 gm/sq.m. washing thrice potassium permanganate at the rate of 2.50 gm/sq.m. finally, cleaning washing by using nylon brush, coir string and duster, bailing out water etc. complete. ii) Tank capacity up to 2,001 to 5000 litre.	6.00	608.00	Each	3648.00
50	50014106	Sparing the services of unskilled male labour, with tools and plants for day to day maintenance as required at all heights of buildings including necessary tools and plants etc. complete. Required material will be issued by the departement free of cost as and when required.	6.00	637.00	Each	3822.00
Total Rs.						131880.00
Add Insurance 1%						1318.80
Total Rs.						133198.80
Add 18 % for GST						23975.78
Total Rs.						157174.58
Say						<b>157175.00</b>

Executive Engineer (Civil)  
EHV CCCM Division,  
MSETCL, Solapur.

**I / We ready to work / supply**

**in words** \_\_\_\_\_

**In figure** \_\_\_\_\_ **% Above / Below of Schedule 'B'**

**Signature of Contractor**