

MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.
CIN NO-U40109MH2005SGC153646

The Executive Engineer,
400KV RS Division Alkud ,
Alkud (M), Tal-Kavathe Mahankal Dist. Sangli. 416419
E-mail ID –ee3170@mahatransco.in Website –www.mahatransco.in

Ref No. EE/400KV/RS/DN/AKD/T/ No. 02

Date: 05/01/2022

E-Enquiry

Subject:-Enquiry for providing one LDC cum computer operator at 400KV RS Dn. Alkud (M).

Estimated Amount:- 73531/- Including of Taxes

Ref:-CE/EHV PC O&M/KRD/ZONE/HR/No. 0277 dt. 02.03.2021

Dear Sirs,

Please offer your reasonable rates for the subjected work as per Schedule 'A' given below. The scope of work is also mentioned therein.

SCHEDULE 'A'

Sr. No.	Particular	Unit	Rate/unit
1	Providing 1 no. of Outsource LDC cum Computer Operator	No.	

The rates should be quoted as per minimum wages act only as per revised circular.

Note:-Following attested documents should be attached with the Offer.

- 1) Certificate of registration of firm, 2) PF Registration certificate,
- 3) Valid GST Registration, if applicable, 4) PTRC registration if applicable
- 5) Valid ESIC Registration Certificate, 6) PAN Card,
- 7) Proof regarding submission of ITR for AY 2018-19, 2019-20 & 2020-21
- 8) Certificate of performance of similar work executed.

1. DUE DATE :-The quotation complete in all respects, duly Sealed & super scribed should be submitted by post or courier or in exceptional case, by hand delivery to this office on or before **12.01.2022**.

2. CONTRACT PERIOD :-Upto 31st Mar 2022 or till the end of the order amount whichever is earlier.

3. VALIDITY OF OFFER :-The offer should be valid for our acceptance for a period of 30 days from the due date of opening.

The undersigned reserves the right to reject any or all quotations without assigning any reasons.

Thanking you,

Encl. Annexure "W"

Yours faithfully,
Sd/-
(V. A. Mahajan)
Executive Engineer
M.S.E.T.C.Ltd.
400KV RS Dn.,Alkud(M)

ANNEXURE (W)
GENERAL TERMS AND CONDITIONS

1) SIGNING OF CONTRACT:-

Within 7 days from the date of receipt of this order, the contractor shall enter into an agreement with the company, in the prescribed format. Until the agreement is executed, the company will not be liable to pay nor shall the contractor be entitled to claim amount due or payable under the contract. The necessary stamp duty for the agreement shall be borne by the contractor.

2) SCOPE OF WORK:-

The scope of work includes providing one LDC cum computer operator at 400KV RS Dn. Alkud (M). The scope of work of LDC cum computer operator includes the services of prospective candidates for 400KV RS Dn. Alkud(M). The candidate shall work as per the directions and guidance of the respective. The desired qualification of the outsourced candidate shall be as prescribed below.

- **Computer Operator cum LDC :- Should have Graduate at any stream with MS-CIT PASS.**

3) SECURITY DEPOSIT:-

The contractor should pay security deposit at the rate of 3 % of the value of the order within 7 days from the date of receipt of order. Security Deposit is payable by (a) Cash (b) D.D. (c) Bank Guarantee from a nationalized scheduled Bank in favor of The Executive Engineer, MSETCL, EHV O&M DIVISION SANGLI. The S.D. will be refunded after satisfactory completion of the work.

4) CONTRACT PERIOD: -

Upto 31st Mar 2022 or till the end of the order amount whichever is earlier. In case the regular staff is posted at the substation, the contract will be liable to be terminated after giving one month's notice. Also, if same work order is placed at circle level then this work order will be automatically cancelled.

5) OPERATING AUTHORITY:-

The Executive Engineer, 400KV RS Dn. Alkud(M) will operate this contract.

6) PAYMENT OF BILL:-

- i) The monthly bill in triplicate should be submitted to the 400KV RS Dn. Alkud(M) at the end of each month along with the attendance for the month. The Division office will effect the payment.
- ii) Payment will be done by EHV O&M Dn., MSETCL, Sangli as per availability of funds.

7) PENALTY FOR DEFAULT:-

Penalty @ 1% (or 10% of maximum of order value) of the approved rate will be deducted from your bills as penalty in case you default in providing LDC cum computer operator during contract period. The deduction will be limited to the actual period of default.

8) TAX DEDUCTION AT SOURCE:-

In accordance with the IT act 1961, Income Tax will be deducted at source at the prevailing rates of the bills. Similarly, any other tax deductible at source if applicable to this particular contract as per statutory provision (laid down by Central or State government) will also be deducted from the bills at the prevailing rates.

- 9) Outsourcing staff cannot claim in future for job in MSETCL. Undersigned reserves the right to disqualify outsource staff.
- 10) Any accidents occurred during the period of to any of your workers or to any outsider will be entirely on Contractor's account and Company is not responsible for the same in any way.
- 11) Please quote your PAN No. GST No. on the bill.
- 12) All statutory requirements and provisions in regard with Factory Act, Workmen's Compensation Act, Shop and Estt. Act are binding on you e.g. CPF, insurance & others. The deviation of any of the provision you are responsible & you have to deal it with your own cost.
- 13) **PROVIDENT FUND PAYMENT OF YOUR EMPLOYEE:-**
Provident fund contribution may be deposited to provident fund commissioner & Xerox copy of challan may please be submitted with bill. Otherwise, payment will not be released which please note.
- 14) **SPECIAL ALLOWANCE & MINIMUM WAGE ACT:-**
The Variation in Special Allowance after every six month is payable to you after receipt of requisite circular from Competent authority & for the period mentioned in the circular. You have to submit difference bill accordingly. Also, any variation in Minimum wage Structure is payable to you after receipt of requisite circular from competent authority & for the period mentioned in the circular. You have to submit bill accordingly.
- 15) **COMPENSATION: -**
If any accident occurs to any of your worker/your Supervisor/or outsiders in carrying of the work will be on your account. The Company will not be responsible for such accident/ compensation payment etc.
- 15) **JURISDICTION:-** All disputes, differences related to tender/ contract shall be subject to exclusive Jurisdiction of Sangli District Court.
- 16) **TERMINATION OF CONTRACT:-**
The undersigned reserves the right to cancel the contract, after giving due notice to the contractor, in the event of breach of contract and unsatisfactory services in any respect. Also, if same work order is placed at circle level then this work order will be automatically cancelled.
- 17) The Competent Authority reserves the right to relax any of the above conditions without Assigning any reason thereof.

Sd/-
(V. A. Mahajan)
Executive Engineer
M.S.E.T.C.Ltd.
400KV RSDn.,Alkud(M)

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