

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO., LTD**

Office of the Executive Engineer, EHV Project Division, Aurangabad.

Office Address: 104, 1<sup>st</sup> Floor, New Administrative Building,  
132kV Harsool s/s premises, Aurangabad-431008

E-mail Id :ee2610@mahatransco.in, eeconstabd@gmail.com

No.EE/EHV/Const/Div/Abad/Tech/111

Dt: 25.01.2022

**E-Enquiry**

To,

**Sub :** Quotation for supply of office furniture for EHV Projects Division, Aurangabad

Dear Sirs,

Sealed quotations are invited in separate envelope duly superscribed with the above subject, so as to reach this office on or before 02.02.2022 upto 15.00 Hours for the above said work subject to the terms and conditions detailed below -

**TERMS AND CONDITIONS**

1. **Scope of Work:** The scope of works includes the supply of furniture as specified in Annexure-A at EHV Projects Division, Aurangabad.
2. The unit rates should be quoted on firm quotation basis including cost of materials, all taxes, labour charges and T&P etc. required for supply of furniture.
3. You will have to execute the supply work immediately.
4. Material should be as per the specification detailed in Annexure-A & of genuine make only.
5. Conditional quotation will be liable for rejection.
6. Security deposit: You will have to pay security deposit @ 5% of total work order value immediately after award of work order valid for a period of 1 year.
7. Agreement: As per MSETCL rules, you have to enter into a contract agreement on Stamp paper costing Rs.500/- for this contract immediately within 7 days from the receipt of LOI. Cost of bond paper is to be born by you.
8. Following self attested documents must be enclosed with the quotations.
  - a. Proof of firm registered under Bombay Shop & Establishment act
  - b. Copy of PAN card
  - c. Copy of GST registration certificate
9. If any damage is occurred to the contractor's equipment/T&P OR any accident to your labours/personnel, the M.S. Elec. Trans. Co. Ltd. will not be responsible in any way. Also if any theft/loss of material is occurred, the M.S. Elec. Trans. Co. Ltd. will not be responsible in any way.
10. An Income Tax & as applicable taxes will be deducted from your bill.
11. The work should be strictly carried out as per standard specifications and upto the entire satisfaction of the Engineer-in-charge.
12. The terms and conditions enumerated in the M.S.E.T.C.L's booklet "Tender and Contract for Works" will be applicable in this case and will be binding on the contractor entirely.
13. Right to accept any or to reject any or all the quotations without assigning any reasons thereto is reserved.

14. MSETCL reserves the right to add additional terms & condition of contract during the finalization of work order.

Thanking you,

Yours faithfully

-Sd-  
**(S. R. Wagh)**  
**Executive Engineer**  
EHV Projects Division,  
Aurangabad

**Encl. Schedule 'A'**

**Copy s.w.r to**

The Superintending Engineer, EHV Projects Circle, Aurangabad

**Copy to:**

The Manager (F&A) EHV Projects Division, Aurangabad

**“Schedule-A”**

**Scope of work:** - Supply of office furniture at EHV Projects Division, Aurangabad

Sr. No	Description	Unit	Quantity	Unit Price	Amount
1	Purchase of officers revolving wheeled chair for Executive Engineer -Adjustable Bearing mounted support and instant seat height adjustment with lift mechanism & revolving axially 3600.Chair Base. Heavy duty plastic 5- prong base Height/width adjustable arms with soft, durable urethane pads. Min. Weight 10 kG, Minimum Dimensions: Overall: Back Size: 580 mm. (W) X 550 mm (H) Approx. Seat Size: 500 mm (W) X 550 mm. (D) Approx. Best quality Fabric cushioning, Back Rest, Rolling Wheels to all 3 legs, etc.	Nos	3		
2	Purchase of Office Steel Cupboards for Record Keeping to Various Sections Mild Steel Sheet, etc. Height min. 190cm, Width min. 90cm with min. 04 sub section therein, 22-gauge sides & 20-gauge doors, of standard quality product including 01 locker & locking arrangement from ISI manufacturers, etc.	Nos	3		

Note: Rates to be quoted inclusive of all taxes & duties.

-Sd-  
**Executive Engineer,  
EHV Projects Division,  
Aurangabad**