



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.  
EHV (O&M) DIVISION, DHULE.**

From:

Name of Office :- Executive Engineer, EHV(O&M) Division, Dhule

Office Address :- MSETCL, 132KV Sub-Station Dhule, Malegaon Road,  
Near Honda Show Room, Dhule. PIN No. 424311

Contact No 8888830731 Email Id : ee5220@mahatransco.in

Ref No. EE/EHV (O&M)/Dn./DHL/Tech/ No. 211

Date:- 24.02.2022

**“E-ENQUIRY No. VI /2021-22 LETTER”**

**Sub: - E-Enquiry for the annual maintenance contract (AMC) work of grass cutting , removing of grass buds, thorny bushes, trunks etc. & disposing by any means i.e. mechanical or manual and Chemical Weed Control Treatment etc. at various 132kV EHV Substations & its premises in Dhule District under EHV O&M Division Dhule**

**Dear Sir,**

With reference to the above, please offer your lowest rates as per the enclosed schedule 'A' for the work of the annual maintenance contract (AMC) work of grass cutting , removing of grass buds, thorny bushes, trunks etc. & disposing by any means i.e. mechanical or manual and Chemical Weed Control Treatment etc. at various 132kV EHV Substations & its premises in Dhule District under EHV O&M Division Dhule.

Please note the following.

**TERMS AND CONDITIONS**

1. **Due Date:** The Quotations giving full particulars should reach to this office on before date **03.03.2022, 13.00 Hrs. positively.** (The quotations should be properly sealed and super scribed with the envelopes) **Agency should have to pay Rs. 100/- against enquiry Quotation Fees by cash to this office & copy of receipt attached with quotation.**
2. **Scope of Works:** Annual maintenance Contract (AMC) work of grass cutting , removing of grass buds, thorny bushes, trunks etc. & disposing by any means i.e. mechanical or manual and Chemical Weed Control Treatment etc. at **Various 132kV EHV Substations** & its premises (4 Rounds For area covering Switchyard fencing to fencing area ), substation colony premises (4 Rounds) in Dhule District Under EHV O&M Division Dhule. (as per Schedule- A)
3. **Quoted Rates:** You are requested to quote your unit rates for the items mentioned in the schedule-A.
4. **Payment:** On completion of the job, the bill (in triplicate) should be submitted to the concerned Engineer in charge. The concerned Engineer In Charge will verify and process the bill and submit to division office along with his certificate & MIGO/SES as applicable. The payment will be effected by this office within a reasonable time as per actual work done.
5. **Documents required to be attached along with offer:** - Quotations not complying with the requirements and certificates enlisted may not be considered. Right to accept / reject any or all quotations or part thereof is reserved by the undersigned.

The list of qualifying documents required to attach along with quotations.

- i) **GST Registration Certificate of firm with last 3 months, GSTR -3 R(returns) shall be submitted.**
- ii) **Valid Registration of firm under Bombay shop act**
- iii) **The bidder should possess experience of having successfully completed work of grass**

cutting / weed control at EHV Sub stations not below voltage level 132kv during last 07 years in MSETCL or other State transmission Utility for amounting of work orders values either following;

a. Three aforesaid similar works each costing not less than 40% of the estimated cost.

OR

b. Two aforesaid similar works each costing not less than 50% of the estimated cost.

OR

c. One aforesaid similar works costing not less than 80% of the estimated cost.

The bidder should have to submit the Certificate of Satisfactory completion of above mentioned work as per above given criteria duly signed by the officer not below the rank of Executive Engineer along with original copy of work orders of works mentioned in the certificate.

iv) Average Annual financial turnover during the last 03 financial years (2018-19, 2019-20&2020-21) ending 31st March of the previous financial year should be at least 30% of the tender value/estimated cost. The bidder has to submit Annual Turnover Report of last 3 years duly certified by chartered Accountant bearing UDIN issued by ICAI.

v) The bidder should have to submit the Income Tax Returns of last 03 Assessment years A.Y. 2018-19, 2019-20 & 2020-21 & PAN Card.

vi) Partnership deed if Bidder is a partnership firm.

vii) List of employees along with their experience.

viii) Updated Bank Details of agency .

ix) The bidder should have to pay 100/- quotation fees. Non submission of fees will be liable for rejection of quotation. The agency should submit the proof of payment fees.

x) Joint Venture is not allowed for this tender.

xi) The price variation (PV) clause is not applicable for this tender.

**If validity of any license/certificate expires during order period, you will have to renew the same & submit the copy to this office. Payment will be affected for valid period only.**

6. **Taxes & Duties:** The rates are including of all taxes, Material & Labour charges & incidental charges, labour cess as per prevailing Govt. rules & regulations , relevant act **excluding GST only**. All other local taxes if any shall be in your accounts.

7. **Security Deposit:**

The Bidder will have to pay security deposit within 15 days from the date of receipt of intimation from this office, amounting to 3% of the value of the contract in the form of Cash / D.D only. D.D. should be of any nationalized bank in the name of Executive Engineer, EHV O&M Division, and Dhule payable to Dhule. If the agency is submitting BG, it should be of Nationalized bank only, in the name of Executive Engineer, EHV O&M Division, Dhule payable to Dhule to EHV O&M Division, Dhule. In this case, the BG should be valid up to the expiry of contract period. The detail order will be placed after payment of SD & submission of Agreement. The security deposit will be refunded only after satisfactory completion of contract period.

8. **Agreement:-** You will have to execute agreement as per provision of Mumbai Mudrank Adhiniyam 1958, Clause No.34 with requisite stamp duty, before issuing of final work order .

9. Any incidental charges, labour cess, all other local taxes if any will be borne by agency at their own cost. The rates would be valid till the completion of the order.

10. The agency shall, during the progress of work, keep the site free of all unnecessary obstruction and shall dispose the grass to the places as per directives of S/s in charge, so as not to cause any obstruction for normal working/operations.

11. **PERIOD OF CONTRACT:** The contract period of entire work of is **one year**. Only for 4 rounds to be carried out. The work is to be completed within stipulated time period/minimum time period

on top priority. The work should be started within 2 days **from** the date of intimation. In no case the programmed laid down should be delayed.

12. **Comprehensive Insurance-** You have to submit the comprehensive insurance, ie- contractors all risk insurance policy of amount @ 1% of order amount against said contract for any damage to MSETCL's property during execution of work. Otherwise 1% of work order value will be deducted from the bill. During execution of work any damage/loss to Transmission Company's property occurs will be recovered from your bill.
13. **COMPENSATION FOR WORKMEN'S COMPENSATION ACT:** You will be responsible for and shall pay any compensation to your workmen payable under the Workmen's Compensation Act 1923, herein after called the said Act for injuries caused to the workmen. You will have to insure all your labour under the workmen compensation act, employee's state insurance act. Safety of man & material at site will be the whole responsibility of the contractor.
14. **MAINTENANCE:**  
**It will be responsibility of agency to keep complete 132kv, 33kV & 11KV Yard along with the Outside premises scrapyard & colony area as mentioned in schedule free from grass, weed and vegetation throughout the year.**
15. All tools, plant & machinery required for this work will have to be arranged by the agency at its own cost
16. **BILLS:** All the payments will be made by Account Payee Cheques only. Bidder will have to submit the roundwise original R.A. bill for the work completed in the name of concerned sub division & sub station incharge under EHV(O&M) Dvn, Dhule.. The concerned Engineer incharge will verify & records the bills & after verification, the original bill along with SAP activities, work completion certificate, guarantee certificate will be sent to **Executive Engineer, EHV O&M Division, Dhule** for further auditing & passing the bills. The date of intimation, date of start of work & date of completion of work should be mentioned in the work completion certificate. The work completion certificate should be signed by both agency & MSETCL representative. The **Executive Engineer, EHV O&M Division, Dhule** shall make necessary arrangement for effecting of the payment at **Division level** subject to the availability of funds.
17. Please quote your GST Registration number and PAN number on your bill. HSN & SAC code of billed items must be mentioned on the bill. Also please quote your PF Registration No. & Dt. On your bill, for remittance in PF account please.
18. The income tax on the bill submitted, will be deducted as per Govt. Norms from the bill & certificate of the same will be sent on demand. Similarly any other tax deductible at source, if applicable to this particular contract, as per statutory provisions laid down by Central or State Govt. will also be deducted from the bills at the prevailing rates.
19. **Execution of work:** The agency shall take prompt action in planning the work in consultation with the Executive Engineer EHV, O&M Division Dhule. The above work is to be planned in consultation with the Site Incharge concerned after verifying the safety for live condition. The work should be carried out to the full satisfaction of undersigned & the concerned Engineer in charge.
20. **Inspection & Supervision:** The work should be carried out as per the instructions & under the supervision of concern S/s in charge.
21. No compensation shall be allowed for any delay caused in starting of work in the case of clearance works, for any delay in according sanction to the estimation. The time stipulated in the order for the completion of the work shall be deemed to be the Essence of contract. The contractor shall so organize his resources & perform his work as to complete the work within stipulated time period. The quantity indicated in schedule 'A, B' are approximate & only indicative. The actual quantities may vary. The payment will be made on actual measurement basis.

22. **QUALITY OF WORK & MATERIAL:** Bidder will be responsible for quality of work & workmanship. The material used to be strictly as per specification. The chemicals brought to the site in the form of emulsifiable concentrates used for the treatment should not cause any harm to the human being, and should be kept securely closed and stored carefully. The chemicals should be of approved standard quality. Agency will be responsible for quality of work & workmanship. The material to be used & all the services should be strictly as mentioned in scope of work. If services not found effective and problems remains even after your services, the agency should correct the same immediately on intimation from the Engineer In-Charge. If the agency fails to correct the problems same shall be treated as unsatisfactory work/service & the work will be carried out from other agency at risk & cost of vendor to which work allotted. For this necessary chemical treatment is to be given time to time and it is responsibility of the agency to keep the Switch Yard free from grass/weeds/plants etc. for the contractual period and for this agency has to take all possible efforts. All the removed debris (Grass/weeds/plants etc.) should be disposed off & transported as directed by Site In-charge time to time. Dry debris (Removed stuff) should not be stacked stored in substation and colony premise.
23. **Penalty:** If the work is not completed within stipulated period the penalty @ ½% per week subject to maximum 10% of the order value of work, will be levied. If you fail to carry out the work in full or in part, S.D. in that case will be forfeited by MSETCL.
24. **Labour Cess:-** Labour Cess @1% under the building & other construction workers well fare cess act.1996 & rate made their under shall be deducted on total cost of contract value.
25. **Agency's employees:** Agency will have to provide onsite such employees who are experienced for execution of works. Agency will have to provide housing accommodations to his employees. Agency will also responsible for any injury/accident to his employees. Payments of compensations for any accidents etc. as may required to be paid eventually shall be borne by the Agency. Agency should ensure that his staff uses the requisite safety equipment. The employees should be duly insured against any such eventuality.
26. **Insurance:** Your labour should be covered under group insurance against electrical / mechanical /chemical hazard during the work of contract. In case of accident if any injury fatal or non fatal is caused to the labour, MSETCL will not be responsible for any monitory claims arising out of accident. It will be the sole responsibility of agency to arrange for suitable insurance to cover such monitory claims.
27. **Precautions:** All equipments, lines & bus are in charged condition. The contractor should take all precautions at his own cost until handing over the site to the MSETCL.
28. **Sub-letting of contract:** The contract or any part thereof shall not be assigned, transferred, or sub - let without the prior written permission of the undersigned. Even if such permission is granted, it shall be the responsibility of the principle contractor to whom the work order was originally issued, to execute the works as per the terms of the contract.
29. **Termination of contract:** The undersigned reserves the right of cancel the contract, after giving due notice to the contractor, in the event of the breach of contract in any respect or undue delay in execution of work / starting of the work.
30. **Accident:** - If any accident occurs to your labours at work, compensation if any, it shall be paid by you only.. All safety Precaution should be taken during execution of work.
31. **First Aid Box:** The Contractor should always Keep & Maintain First Aid Box for this work as safely measure.

32. **Jurisdiction of Court:** If any dispute or court case arises; then jurisdiction of court shall be Dhule Court only. You should abide by the Indian Laws applicable.
33. The bidder will be solely responsible for the information uploaded/furnished in the qualifying criteria as mentioned in the enquiry document. If any wrong information furnished/uploaded by the bidder & if in future any such situation arises, the legal action will be initiated against him at his own cost.
34. Particulars of work (Detail description of Service / Materials) given in schedule-A of Legacy work order is final for any Dispute arising out of this contract.

Enclosed: -Schedule A

Yours Faithfully,

Sd/-  
Executive Engineer  
EHV (O&M) Division, MSETCL, Dhule.

**Copy s.w.r. to: -**

The Superintending Engineer, EHV O&M Circle, Bhusawal. (By email)

**Copy to:-**

1. The Add.EE, LMSD Dhule
2. The DyEE, 132KV Dhule/Dondaicha/ Sakri/Nardana/Shirpur.
3. The Dy. Manager [F&A], EHV O&M Division, Dhule. (By email)
4. The Web Master, MSETCL.(By email)



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.**

**EHV(O&M) division, Dhule.**

**Schedule A**

**Sub :- Estimate For annual maintenance (AMC) work of grass cutting , removing of grass buds, thorny bushes, trunks etc. & disposing by any means i.e. mechanical or manual and Chemical Weed Control Treatment etc. at Various 132 kV Substations/ Sub div. & its premises (4 Rounds For area covering Switchyard fencing to fencing area ), substation colony premises (4 Rounds) and Scrap yard/open space (2 rounds) in Dhule District under EHV O&M Division Dhule**

Sr. No.	Particulars	Unit	Qty /Per Round	Total Qty	Unit Rate ( in Rs.)	Unit Rate (1% LWC )	Unit Rate (GST +LWC )	Total Amount ( Incl LWC+GST )
1	Work of Grass cutting & disposing of grass buds, thorny bushes etc. (4 Rounds)at S/S fencing to trench area in switchyard- Approx area covering Switchyard fencing to fencing area .	Per Sq. Mtr	57347	229388.00				
2	Work of Grass cutting & disposing of grass buds, thorny bushes etc. (4 Rounds) for Colony area including surrounding area of open space	Per Sq. Mtr	35805	143220.00				
<b>Limited amount including all taxes and charges</b>								<b>556689.00</b>
<b>In Words: Five lakhs Fifty Six thousand Six hundred eighty nine only.</b>								

**List Of Sub stations**

Sr No.	Name of Sub station	4 Rounds		2 Rounds
		Sub Station	Colony	Scrapyard/open space
1	132KV Dondaicha	10030	10500	0
2	132KV Dhule	9267	6165	0
3	132KV Sakri	8800	4500	0
4	132KV Shirpur	13000	12000	0
5	132KV Nardana	14750	2640	0
6	LMSD Dhule Store	1500	0	0
<b>Total (sq mtr) /per round</b>		<b>57347</b>	<b>35805</b>	<b>0</b>
<b>Grand Total</b>		<b>229388</b>	<b>143220</b>	<b>0</b>

**Sd/-**

Executive Engineer  
EHV (O&M) Division, MSETCL, Dhule.