

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

CIN No.U40109MH2005SGC153646

Name of Office :-	400 kV RS Division Kumbhargaoon, Nanded.
Office Address :-	Office of the Executive Engineer, Nanded-Hyderabad Highway, Near Kapsi Gumfa, Kumbhargaoon, Tq. Loha Dist. Nanded
Contact No. :-	8554905151 / 8554995329.
Email :-	ee2270@mahatransco.in ee400kvkumbhargaoon@gmail.com
Ref. No. EE/400kV RS/Div./K'gaon/NED/F.No.43/No. 66	Date :- 08.03.2022

E-Enquiry

To,

Subject: E-Enquiry for the work of providing services of outsource **unskilled persons** for the work of Garden Maintaining & House Keeping work at 400 kV R S Division Kumbhargaoon, Nanded.

Dear Sir,

Sealed and super scribed quotations are invited for the work as detailed in Schedule 'A' on following terms and conditions.

1. The quotation should be sent under sealed cover duly super scribed as Quotation For the work of providing services of outsource **unskilled persons**.
2. **Quoted Rate:** The rate should be quoted on firm quotation basis, for the particulars mentioned in Schedule "A". Taxes & charges should be mentioned clearly, if not mentioned, rate quoted will be considered as inclusive of Taxes.
3. **Validity:** Quotation should have validity of 90 days.
4. **Important Dates:** Quotations are invited from 09.03.2022 from 10:00 hrs, so as to reach this office up to 15.03.2022 up to 17:00 hrs and the same will be opened on the same day, if possible. Quotation received after due date will not be considered. This office is not responsible for any postal delay.
5. **Taxes:** Will be paid & recovered as per rules.
6. **Period of contact:** The period of contact will of 12 months or till expiry of order amount.
7. **Order Value:** The order value is limited to Rs.4,44,342.0 only (Say in words: Four Lakhs Forty Four Thousand Three Hundred & Forty Two Only.) inclusive of taxes.
8. **Security Deposit:** You will have to pay the security deposit of 5% of the order value within Seven (7) days from the date of receipt of firm order.
9. **Payment:** Agency to submit monthly R.A bill in triplicate with attendance and stamp receipt. And payment will be made after necessary scrutiny & on availability of funds.
10. The insurance of agency employees will have to be done at your cost. If failed to do so any compensation or claim arrears will be at your responsibility.
11. **Work Timings:**
 - i) House Keeping – 08:00 to 13:00
 - ii) Garden Maintenance – 10:00 to 15:00

- 12. Accident & Damages:** It is the responsibility of agency to take all Electrical & other safety precautions of the agency employees. MSETCL will not take any responsibility of the agency employees accident. Also in case of any damage to MSETCL property by agency, same will be recovered as per rules.
- 13.** Following attested documents should be attached with the quotation.
- a. Valid copy of Electrical Contractor License.
 - b. Valid copy of Shop Act License.
 - c. GST registration copy.
 - d. P.F. registration copy.
 - e. E.S.I. registration copy.
 - f. PT registration copy
 - g. PAN card copy
 - h. Certificate of performance of similar work, from an authority not below to the rank of Executive Engineer or equivalent post with order copy from any department.
12. The MSETCL's general terms & conditions of work contract will be applicable.
13. Please refer MSETCL circular No.MSETCL HR circular No.142, Dt.03.01.2014 & MSETCL/HR/LIR & EW/8893 Dtd.12.08.2016, MSETCL /ED(HR)/ 6333 Dtd. 26.08.2019 & 6906 Dtd. 19.09.2019 while quoting the rates.
14. The undersigned reserves the right to reject any or all quotations without assigning any reasons.

Thanking you.

Yours faithfully,

**Sd/
Executive Engineer
400 kV R S Division K'gaon, Nanded.**

Copy SWRT:-

The Superintending Engineer, EHV O&M Circle Parli V

Copy to:-

1. The Mgr (F&A), 400 kV R S Division Kumbhargaoon.
2. Website:- www.mahatransco.co.in

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Schedule “A”

Subject:- Work of providing services of outsource **unskilled persons** for the work of Garden Maintaining & House Keeping work at 400 kV R S Division Kumbhargaoon, Nanded.

Sr. No.	Particulars of Works	Unit	Qty. in Hrs (1 Employee x 5 Hours)	Rate in Rs. per Hour (ESIC Zone III)
1	House Keeping: Sweeping & Cleaning of Executive Cabin, Office, Control Room, Testing Unit, Line Maint. S/dn, Substation Maint. Unit, Charger Room, Conference Hall, PLCC Room, Store Room, Main Entrance, Passages, cleaning all tables, cleaning of W.C. bath, urinals, removing of spider web and fungus growth in division office rooms.	Per Hour	5	
2	Garden Maintenance: Watering to garden & plants, operations of pipe valve by making on & off operations of water tanks, checking of drain water & removing chock up etc. Sweeping & Cleaning of BCR's, Cleaning of Water Cooler & utensils in office, filling of fresh drinking water in Water Cooler & utensils,	Per Hour	5	

Taxes : - GST : _____

Note: -The taxes should be quoted separately, otherwise it will be presumed that your rates are inclusive of all taxes.

Agency Sign
With Rubber Stamp

Sd/
(V N Pawar)
Executive Engineer
400 kV R S Division K'gaon, Nanded