



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**  
**(CIN No. U40109MH2005SGC153646)**

Name of office :- The Executive Engineer Major Stores 'A' MSETCL Badnera.  
Office Address:- Opp. 220KV S/Stn. Badnera, Kondeshwar Road Badnera, Amravati. Pin code – 444701  
Email Id. :- [ee1010@mahatransco.in](mailto:ee1010@mahatransco.in)

**Ref. No: EE/MSA/BADNERA/Tech/GA/09032022/69**

**Date:- 09.03.2022**

**E-Enquiry for Quotations**

**Sub:-** Enquiry for work of upgradation of 01 No. of Desktop Computer and 01 No. of All in one Printer for Major Store "A", Badnera.

**Dear Sir,**

Please quote your lowest rates (Inclusive of all taxes) for the enquiry for "work of upgradation of 01 No. of Desktop Computer and 01 No. of All in one Printer for Major Store "A", Badnera as per MSETCL rules on terms & conditions given below. The bidders should submit their sealed and super scribed quotation by post or by hand delivery only, so as to reach this office on or before Dt.15.03.2022 up to 15:00 Hrs. and same will be opened on Dt.15.03.2022 at 16.00 Hrs. onwards, if possible. The quotations received on/after Dt.15.03.2022 after time 15:00 Hrs. will not be considered for bidding process and will not be opened for this enquiry. In case of hand delivery, Quotation should be handed over to receipt clerk of this office. MSETCL will not be responsible in any manner for the postal delay of any type.

**TERMS AND CONDITIONS –**

1. **Scope of work** – work of upgradation of 01 No. of Desktop Computer and 01 No. of All in one Printer as per enclosed specification only.
2. The offer/quoted rates in **Schedule "A"** should include all taxes & other charges such as packing, transportation, F&I, installation etc.
3. The rate should be quoted on firm quotation basis.
4. **Specification** – The Desktop Computer & All in one Printer shall be supplied as per specification mentioned in enclosed Annexure-I.
5. Material not confirming to the specification shall be rejected.
6. While submitting the quotation, please Specify Make, Model no of the material to be supplied.
7. Supply of the items should be carried out at destination of Major Store "A", Badnera.
8. Bidder should not submit 'Conditional Quotation'. Such conditional offer shall be liable for rejection.
9. Validity period of offer should be not less than 90 days from the date of opening of offer.
10. **Taxes** – The taxes as applicable as per GST regime will be deducted from your bills.
11. **Work Completion period** –15 days from date of work order, failure of such; penalty equal to ½ % per delayed week subject to the maximum of 10% of the work order value will be levied.
12. **Payment** – The payment will be released after successful installation of supplied Desktop Computer & Printer. No advance payment will be made for this work
13. **Guarantee/Warranty: -The work should be guaranteed for the period of 03 years from the date of supply of the items in schedule "A". During this period if any defects arises in material and workmanship, those should be attended and rectified by you with free of cost immediately.** The contractor shall warranty & guarantee that the material will be new and in accordance with contract documents & will be free from defects in material for a period of **36-months** from the date of final acceptance of works by MSETCL. Any defects developed due to defective materials and / or during the guarantee period of 36-months from the date of final acceptance of work by MSETCL shall be rectified or made good by the contractor at his own cost. All the cost for the repair and/ or replacement of defective part such as supply, transportation etc. shall be to the account of contractor.

14. **Security Deposit** -The agency shall have to pay the prescribed Security Deposit amounting to 5% of the total value of the contract in the form of cash or D. D. of any nationalized / Schedule bank in the name of Superintending Engineer, EHV O&M Circle, Amravati payable at Amravati. The same will be refunded after the satisfactory completion of the work and guarantee period of 03 years.
15. **Agreement** -In case order is placed, you will have to enter an agreement with MSETCL on bond paper of Rs.500.00 amount, in the prescribed format. You have to execute the agreement as per the provisions of "Mumbai Mudrank Adhiniyam 1958, Clause No.34" with requisite stamp duty within seven days from the date of issue of order. You will have to enter into an Agreement with MSETCL for the above work and until such agreement is executed within MSETCL, the MSETCL shall not be liable to pay nor you shall be entitled to claim any amount due for payment if any under this contract. The cost of the stamp paper required shall be borne by you. The necessary documents, for the agreement should be completed in consultation with Dy. Executive Engineer (O), Major Store "A", MSETCL, Badnera for the above work.
16. While submitting the offer, the following documents (Self attested Xerox copies) must be submitted.
- **Valid Shop Act Registration certificate**
  - **PAN card**
  - **GST Registration certificate**
  - **Agency has to submit the Certificate of Experience** of having successfully completed such type of supply of items in Govt. organization / private sector duly signed by the officer not below the rank of Executive Engineer or equivalent in case of Govt. organisation or from authorized authority of private sector, along with copies of agreement of work/work orders mentioned in the certificate.
17. The quotations without the documents as enlisted above and certificates as per Schedule 'B' are likely to be rejected. The quotations should be properly sealed in envelope and super scribed with text "**Enquiry for work of upgradation of desktop computer & Printer for Major Store 'A', MSETCL, Badnera.**"
18. Quotations not complying with the requirements and not accompanied with experience certificate may not be considered. Right to accept / reject any or all quotations or part thereof is reserved by the undersigned.
19. The Company's general terms and conditions of contract shall be applicable to this contract and will be binding on you.
20. The undersigned reserves the right to cancel the work partly/fully without assigning any reason.

Thanking you!

Yours Sincerely,

Encl: 1) Annexure-I (Specification)  
2) Schedule 'A'  
3) Schedule 'B'

Sd/-  
(Pranoti R. Deshmukh)  
Executive Engineer

Copy s.w.rs. to :-

**The Chief Engineer, EHV PC O&M Zone, Amravati.**

Copy to :-

1. **The Manager (F&A), EHV O&M Circle, Amravati.**
2. **Mahatransco Website.**
3. **Notice Board.**

## **MAJOR STORE "A", BADNERA**

**Name of work:** -work of Supply and Installation of 01 No. of Desktop Computer and 1 No of All in one Printer for Major Store "A", Badnera.

### **Annexure-I (Specification for Desktop Computer & Printer)**

<b>Sr. No.</b>	<b>Details</b>	<b><u>I7 (Desktop Computer) – 01 Nos</u> Specification of Desktop for EE (Major Store "A", Badnera)</b>
1	<b>Make/Brand</b>	Lenovo/HP/Dell
1	<b>Processor</b>	Intel Core i7 (7th Gen)
2	<b>Class</b>	Business / Commercial series
3	<b>Operating System</b>	Windows 10 Pro 64-bit(OEM Pre-loaded with certificate of authenticity) with recovery media /disk
4	<b>Graphics</b>	Integrated
5	<b>Memory</b>	8GB DDR4 RAM or more (Expandable up to 16 GB or higher)
6	<b>HDD</b>	1TB or higher
7	<b>Monitor</b>	Minimum 19" inch or above wide screen LED/TFT Digital Colour Monitor, Ergonomic
8	<b>Monitor Resolution</b>	1600 x 900 pixels or higher
9	<b>Keyboard</b>	Wired Keyboard, spill resistant, standard 104 keys, adjustable tilt, high durable (more than 10 million keystrokes), high profile
10	<b>Mouse</b>	Wired Optical With USB interface with branded mouse-pad
11	<b>Ports</b>	6 USB Port(with at least 2 in front, 1 port USB-3.0 or more), Audio ports for microphone and headphone in front and back
12	<b>DVD Writer</b>	Integrated DVD Writer 8X and Integrated stereo speaker
13	<b>Networking</b>	10/100/1000 on board integrated Network port & On board Wireless LAN
14	<b>Warranty</b>	3 Year onsite on main and all sub parts
15	<b>Office</b>	WPS Open Office
16	<b>Net Protector Antivirus</b>	Supply and installation of Net Protector Antivirus Total security paper/OEM licence and media, valid for 01 year (after installation).
17	<b>UPS</b>	UPS

### **Specification for Printers: -**

<b>Name of All in One Printer</b>	<b>Quantity</b>	<b>Specifications of printers, etc</b>
<b>HP LaserJet MFP M1005 or Latest</b>	<b>01 No.</b> (For EE)	HP Laserjet MFP M1005 or latest :- Functions:-Print, Scan, Copy. Ports:- USB Network, LAN, Print technology:-Laser Jet black, Paper Type:- A4, Scan, Print Color:NO.

**Sd/-**  
**(Sau. Pranoti. R. Deshmukh)**  
**Executive Engineer**  
**Major Store "A", Badnera**

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.**

**MAJOR STORE "A", BADNERA**

**PERCENTAGE RATE FORM**

**Form for Quoting % Rate for items included in Schedule 'A' for-**

**E-enquiry NO: - EE/MSA/BADNERA/PC/TECH/E-Enquiry/No.**

**Date:-**

**Name of work: -**Work of upgradation of 01 No. of Desktop Computer and 01 No. of All in one Printer for Major Store "A", Badnera..

**Estimated cost: - Rs. 1,39,806.00 only (Including LC@1%, F&I @2% & GST @18%).**

**Total Amount in words: -Rupees One Lakh Thirty Nine Thousand Eight Hundred & Six only(Including LC@1%, F&I @2% & GST @18%).**

I am ready to execute the work in Schedule A & B at:

\_\_\_\_\_ % above (In words \_\_\_\_\_ %above)

\_\_\_\_\_ % below (In words \_\_\_\_\_ %below)

the estimated cost.

Seal & Signature of the Bidder.

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Date:

Place:

Notes: -

1) If the percentage variation is more than estimated cost, rate analysis should be submitted along with the bid in the same cover.

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.****MAJOR STORE "A", BADNERA****Schedule 'A'**

**Name of work:** -Enquiry for work of upgradation of 01 No. of Desktop Computer and 01 No. of All in one Printer for Major Store "A", Badnera.

**Estimated Rates:-**

Sr. No.	Profit centre No.	Particulars	Unit	Qty.	Remark (Purpose)	Ex works rate	Labour cess @1%	F&I @2%	GST @18%	Total Rate in (Rs.)	Total Amount (Rs.)
1	2	3	4	5	6	7	8	9	10	11	12
1	1100	Desktop computers	Nos.	1	For EE- 01 Nos., MSA, Badnera Office Works.	95187.48	951.87	1922.79	17651.19	115713.3	115713.33
2	1100	All in one Printer	Nos.	1	For EE- 01 Nos., MSA, Badnera Office Works.	19819.24	198.19	400.35	3675.20	24092.98	24092.98
Grand Total in Rs. (Including LC@1%, F&I @2% & GST @18%)											<b>1,39,806.00</b>
Grand Total Amount in words: - <b>One Lakh Thirty Nine Thousand Eight Hundred &amp; Six only</b> y (Including LC@1%, F&I @2% & GST @18%)											

**Bidder Quoted Rates:-**

Sr. No.	Profit centre No.	Particulars	Unit	Qty.	Remark (Purpose)	Ex works rate	Labour cess @1%	F&I @2%	GST @18%	Total Rate in (Rs.)	Total Amount (Rs.)
1	2	3	4	5	6	7	8	9	10	11	12
1	1100	Desktop computers	Nos.	1	For EE- 01 Nos., MSA, Badnera Office Works.						
2	1100	All in one Printer	Nos.	1	For EE- 01 Nos., MSA, Badnera Office Works.						
Grand Total in Rs. (Including LC@1%, F&I @2% & GST @18%)											
Grand Total Amount in words: - _____ (Including LC@1%, F&I @2% & GST @18%)											

**Note: -**

- 1) Taxes if any should be quoted separately otherwise it will be presumed that the rates are inclusive of all taxes.
- 2) GST should be mentioned separately, if applicable.

Seal & Signature of the Bidder.

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Date:-

Place:

**SCHEDULE 'B'**

<b>Contractor's Letter Head</b>
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**UNDERTAKING**

To,  
The Executive Engineer,  
Major Store "A", Badnera.

Dear Sir,

I/We undersigned agree for carrying out "work of upgradation of desktop computer & Printer for Major Store "A", Badnera at the rates herein Quoted/tendered by me / us subject to the conditions of the enquiry/tender and supply above which I/We have carefully read and which I/We have thoroughly understood and to which I/We hereby agree.

I/We hereby agree to keep this offer open for 30 days from the due date of the enquiry/tender and shall be bound by communication of acceptance dispatched within the prescribed time.

I/We hereby declare that I/we have not been blacklisted by the registering authority or any department of the Central /State Government, Semi-Government, public undertakings, corporate etc.

The information given by me is true and in future if it is found that the information given by me is false then MSETCL is free to take legal action including termination of the contract, against me.

Yours faithfully,

Seal & Signature of the Bidder

Date:

Place: