

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD**  
**(CIN No. U40109MH2005SGC153646)**

**Office of the Executive Engineer (Civil)**  
**E.H.V. Civil Construction cum Maint. Division, Solapur.**  
Near Medical College, Opp. District Court, Solapur-413 003.  
Phone No. 0217-2319624 Email ID : [ee6710@mahatransco.in](mailto:ee6710@mahatransco.in)

**EEC/EHV/CCCM/Dn/SUR/T/145**

**Date:- 29.03.2022**

**E- Enquiry**

**Sub: - E-Enquiry for hiring of vehicle with fuel (Indica/ Swift /Equivalent vehicle)  
for EHV, CCCM Sub-Division-I, Solapur.**

**Ref:- 1) CE/EHV PC O&M Zone/Pune/Tech/1960, Dt. 24.12.2021  
2) मराविपाक/मासं.खका/भाडोत्री वाहन/नस्ती कं. ५८२, दि. ३०.०७.२०२१**

Dear Sir,

Sealed and super scribed Item Rate quotations are invited by the undersigned for hiring of vehicle with fuel (Indica/ Swift /Equivalent vehicle) for CCCM Sub-Division-I, Solapur so as to reach in this office up to **13.00 hrs** on or before **06.04.2021**.

**TERMS AND CONDTIONS ARE AS MENTIONED BELOW:**

1. The period of contract is for **06 Months or expiry of work order value i.e. limited to Rs.3,00,000/-**. However actual days will be counted for payment. The period will be reckoned from the date of issue of order or as instructed by the undersigned.
2. The vehicle will be utilized on working days, however if required, vehicle will be utilized on holidays also, without any extra charges.
3. The fuel cost and also the cost of the lubricating oils i.e. engine oil, break oil and other spares will be born by agency.
4. Maintenance of vehicle will be born by agency.
5. All other taxes such as R.T.O., Insurance and other statutory, taxes/charges should be paid by agency.
6. Vehicle will be driven by your driver who must have a valid driving license. The driver has to drive the vehicle as per instructions of the Engineer-In-Charge. Driver should be punctual in attendance and free from habits i.e. alcohol, nicotine etc.
7. The vehicle must run on all type of roads and the vehicle must be in good running condition with air conditioner which will be used whenever required by the authority. Only hired vehicles having valid Taxi permit and registration not older than 5 years on the date of submission of E-enquiry will be considered.
8. The salary and allowances of the driver are to be born by agency. In case of any complaint or mishap, all liabilities of vehicle will be at your risk and cost.

9. The speedometer showing the kilometer of the hired vehicle should be kept in good working condition at all times without any excuses so as to assess mileage of vehicle.
10. The alternative vehicle of similar condition shall have to be provided as a replacement on the same terms and conditions of this order in case the ordered vehicle is off the road due to failure/repairs either for short period or long period.
11. Normally the working hours per day will be 10 hours. The same will be counted as per instructions of Engineer-In-Charge. In case the working hours exceeds 10 hours per day, then overtime will be paid per hour limited to halting charges. In short maximum extra payment will be restricted to either Over Time or halting charges whichever is less.
12. Vehicle should always be accompanied with all necessary documents such as Registration /Insurance / R.T.O. permit, Pollution Certificate and valid driving license of vehicle driver etc., The driver should submit all such papers to R.T.O. authority as and when required.
13. If the performance and services of your vehicle and driver is found unsatisfactory, then the contract will be terminated without any prior notice.
14. In case of any difference of opinion in respect of interpretation of terms and conditions of Work order and P.O; the decision of the undersigned is final and binding on you.
15. The proper invoice for the payment of hired vehicle should be submitted to the Ex. Engineer (C), CCCM Division, Solapur, in triplicate, for passing and payment as per the availability of funds.
16. You will have to pay S.D. at the rate of 5% of value of the contract by Bank Guarantee / F.D.R. of the Work order value within 10 days from receipt of order.
17. You have to execute the agreement for hiring of vehicle with the company on stamp paper of Rs. 500/-. The cost of stamp paper will be born by you.
18. In case of halt at outside stations, the driver should make his own arrangement for lodging and boarding etc. however you have to quote for halting charges separately as mentioned in Schedule "B" attached herewith.
19. Income tax at source at the appropriate prevailing Government rate as applicable will be deducted from your bill as per rules. The income tax Reg. No. if allotted should be submitted to this office. Rates are inclusive of GST. However, GST shall be deducted from your bills as per Government prevailing rules as applicable time to time.
20. The Company's general condition for contract of hired vehicles will be applicable and binding for this contract also.
21. Any loss to the Company due to non availability of vehicle/driver will be borne by you. In case if you fail to provide vehicle, the other vehicle of similar type will be hired at prevailing rate and recovery of the same will be affected from your bill as per company's rule.
22. In case of any accident/ damage occurred while the vehicle is on duty, the agency will be liable and responsible for the same. In case, if court awards any compensation amount to the person met with an accident, the Company shall not bear any responsibility in such matter.
23. Your payment per month will be restricted to Rs. 50,000/- (Rs. Fifty thousand only) including cost of fuel charges and GST. Excess expenditure over and above Rs. 50,000/-

per month will not be entertained so you have to keep close watch on this and if amount exceeds Rs. 50,000/- you have to keep vehicle idle in that month.

**24.** The jurisdiction of the vehicle is normally Solapur and Pune districts.

**25.** You have to submit Xerox copies of following valid documents.

- a) R.T.O. Registration Certificate of vehicle (registration not older than 5 years)
- b) Clearance of payment of tax.
- c) Valid Comprehensive insurance of vehicle.
- d) Valid Road permit/ Tourist permit. ('T' permit for engaging vehicle on hire basis)
- e) Valid Shop act License
- f) Valid 'PUC' test certificate. (Generated online).
- g) Valid Driving License of the driver of transport vehicle.
- h) Valid fitness certificate.
- i) Pan Card & Aadhar Card of Agency/Owner.
- j) Work done certificate (Having minimum 1 year experience of providing vehicle for hired basis for government/semi-government/government undertaking company)

**26.** Driver deployed by the contractor for the hired vehicle shall be sufficiently experienced to drive on the road safely and shall possess a valid driving license.

**27.** Company shall not be responsible for driver's liability such as accident compensation, wages, accommodation and other facilities etc.

**28.** It will not be binding on the Company to provide parking space for the hired vehicle inside or outside the Company premises after duty hour.

**29.** The driver of the hired vehicle shall maintain the vehicle diary indicating time of arrival for duty in morning, all the movements during the day and time of closure of duty period. The driver shall also indicate the Kilometerage from place to place and obtain the signature of the user of the vehicle regularly from time to time.

**30.** Right to reject any or all quotations without assigning any reason is reserved by the undersigned.

**31.** You have to pay EMD of **Rs. 3,000/-** along with the bid to this office in the form of Cash/D.D. of Nationalized or scheduled bank only. Quotations without EMD are liable for rejection.

**32.** Rate should be quoted inclusive of GST as per prevailing Government Rules.

Yours faithfully,

**Sd/-**

Executive Engineer (Civil),  
EHV CCCM Division,  
MSETCL, Solapur.

**Encl:** Schedule "B"

**Copy S.w.rs.to** :- 1) The Superintending Engineer (C), EHV CCCM Circle, Pune.

**Copy to:-** 1) Addl. Executive Engineer (C), EHV CCCM Sub-Division-I, Solapur..  
2) The Dy. Manager (F&A), EHV, CCCM Division, Solapur.

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD,  
CIVIL CONST. CUM MAINT DIVISION, SOLAPUR.**

**Schedule - "B"**

**Name of work:** Hiring of vehicle with fuel (Indica / Swift / Equivalent vehicle) for EHV, CCCM Sub-Division-I, Solapur.

Sr. No.	SAP CODE	Description of item.	Qty.	Unit	Rate	Amount Rs.
10	50000238	Providing vehicle with fuel (Indica / Swift / Equivalent vehicle) for EHV, Sub-Division-I, Solapur on hired basis including cost of <i>diesel, maintenance of vehicle and salary of vehicle driver</i> . Considering 10 hrs. per day as working hours.... etc. .... Complete. (Upto 2000 kms/Month)	156	Day		
20	50000240	Overtime for driver (extra over and above regular working hours.)	48	Hour		
30	50000241	Night halting charges of vehicle driver... etc. complete.	12	Day		
40	50000239	Rate per Km for extra Kms beyond 2000 Kms / Month.	1320	Km		
<b><u>Total Rs. :-</u></b>						

**Note:-**

- 1) Fuel cost / maintenance of vehicle / salary of driver to be born by agency.
- 2) Rate should be quoted inclusive of GST as per prevailing Government Rules.
- 3) Average traveling (Running of vehicle) is taken as 77 Kms per day i.e. if vehicle is used for 26 days the vehicle running will be 2000 Kms. Average running will be considered in a calendar month.
- 4) Monthly payment of vehicle should not exceed Rs. 50,000/- (including cost of fuel/Over time/Halting charges and GST).

Yours faithfully,

**Sd/-**

Executive Engineer (Civil)  
EHV CCCM Division,  
MSETCL, Solapur.