



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**  
**CIN No. U40109MH2005SGC153646**

**From :**

**Name of Office : EXECUTIVE ENGINEER, EHV PROJECT DIVISION-II, PUNE**

**Office Address : Administrative Building, 1<sup>st</sup> Floor, 925, Kasba Peth, Pune – 411 011**

**Contact No.: FAX NO. (020) 245 70 525 & PHONE NO. (020) 245 70 676**

**E-Mail Id : ee6620@mahatransco.in**

**Website : mahatransco.in**

**Ref.No.EE/EHV/Project/DN-II/PN/388**

**Date : 09.05.2022**

Sub:- Hiring of Electric Vehicle/ LMV with fuel such as (Swift Dzire//Bolero/Sumo or Equivalent ) for 400kV Substation Projects Sub Division, Hinjewadi Under EHV Project Div II Pune upto 31.03.2023.

Dear Sir,

Sealed & super scribed quotations are invited, so as to reach this office on or before **17.05.2022 upto 18:00 hrs** for hiring of Electric Vehicle/ LMV with fuel such as (Swift Dzire//Bolero/Sumo or Equivalent ) for 400kV Substation Projects Sub Division, Hinjewadi under this office on following terms & conditions:-

**TERMS AND CONDITIONS :-**

- 1) Rates shall be quoted as per the Schedule “A” enclosed. Any changes must be brought out clearly.
- 2) The vehicle must be spared for hire along with driver and fuel charges.
- 3) The Driver shall be well behaved, neatly dressed & possessing valid driving license of transport vehicle.
- 4) The fuel cost and also cost of lubricating oils I.e. engine oil, break oil and other spares will be born by agency.
- 5) Vehicle will be driven by your driver who must have a valid driving license. The driver has to drive the vehicle as per instructions of the Engineer-In-Charge. Driver should be punctual in attendance and free from habits i.e. alcohol, nicotine etc.
- 6) Quotations should be submitted in Two bids one Envelop containing, Technical Bid and other containing Commercial Bid. Sealed envelop containing Xerox copies of qualifying documents as below is to be submitted mentioning on the top of the envelop **“TECHNICAL BID”:-**
  - Shop Act/NOC from Grampanchayat
  - R.T.O. Registration Certificate of vehicle (registration not older than 5 years)
  - GST Registration No..(If Applicable)
  - Insurance of vehicle
  - B.M. V. Tax Act 1958
  - Profession Tax Regn. No.

- Fitness certificate
  - Valid Road permit/Tourist permit.(T. Permit for engaging vehicle on hire basis)
  - P.U.C..(If Applicable)
  - Valid Driving License of driver of transport vehicle.
  - Pan Card & Aadhar Card of Agency/Owner.
- 7) The rates should be quoted on your firms letter head as per 'Schedule A' in sealed separate envelop mentioning on top of envelop **"COMMERCIAL BID"**
  - 8) Original documents of lowest quoted agency will be verified before placing of the order.
  - 9) All R.T.O. permissions, registrations, tourist permit, insurance, Fitness certificate & taxes shall be the responsibility of the agency & MSETCL will not be responsible for same.
  - 10) Quotation must be submitted along with the Xerox copies of all the documents pertaining to the vehicle.
  - 11) **Normal working hours shall be 9.00 to 19.00 Hrs. including one Hour recess.** For extra hours beyond this overtime will be paid as per actual (after 10 Hours).
  - 12) All the repairing and maintenance charges will be borne by the agency. It should be seen that vehicle is kept in good running condition. The model of the vehicle should not be more than 5 years old. Same can be relaxed by 1 year and depends upon vehicle condition.
  - 13) The vehicle must run on all types of roads. The indispensable Stephaney must be provided with the vehicle. Also the overall condition of vehicle must be in working condition.
  - 14) The speedometer showing the kilometer of the hired vehicle should be kept in good working condition at all times without any excuses so as to assess mileage of vehicle.
  - 15) The alternative vehicle of similar condition shall have to be provided as a replacement on the same terms and conditions of this order in case the ordered vehicle is off the road due to failure/repairs either for short period or long period.
  - 16) Normally the working hours per day will be 10 hours and Sunday will be weekly off. The same will be counted as per instructions of Engineer-In Charge. In case the working hours exceeds 10 hours per day, then overtime will be paid per hour limited to halting charges. In short maximum extra payment will be restricted to either Over Time or halting charges whichever is less.
  - 17) Vehicle should always be accompanied with all necessary documents such as Registration /Insurance/R.T.O. permit, pollution Certificate and valid driving license of vehicle driver etc., The driver should submit all such papers to R.T.O. authority as and when required.
  - 18) You will have to pay S.D.at the rate of 5% of value of the contract by Bank Guarantee/F.D.R. of the Work order value within 10 days from receipt of order.
  - 19) You have to execute the agreement for hiring of vehicle with the company on stamp paper of Rs.500/- The cost of stamp paper will be born by you.

- 20) In case of halt at outside stations, the driver should make his own arrangement for lodging and boarding etc. however you have to quote for halting charges separately as mentioned in Schedule "A" attached herewith.
- 21) Daily vehicle should be halted within MSETCL premises and per instructions of Engineer-incharge.
- 22) Income tax at the appropriate prevailing Government rate as applicable will be deducted from your bill as per rules. The income tax Reg.No.if allotted should be submitted to this office. Rates are inclusive of GST. However, GST shall be deducted from your bills as per Government prevailing rules as applicable time to time.
- 23) The company's general condition for contract of hired vehicles will be applicable and binding for this contract also.
- 24) The jurisdiction of the vehicle is normally Pune districts and Corporate Office as and when needed.
- 25) Driver deployed by the agency for the hired vehicle shall be sufficiently experienced to drive on the road safely and shall possess a valid driving license.
- 26) Company shall not be responsible for driver's liability such as accident compensation, wages, accommodation and other facilities etc.
- 27) It will not be binding on the Company to Provide parking space for the hired vehicle inside or outside the Company premises after duty hour.
- 28) In case any accident, mishap & breakdown occurs all the liabilities will be at agency's cost & risk & alternative arrangement for the vehicle shall be made by you immediately.
- 29) Kilometer reading will be taken where the vehicle first reports for company's duty and where it is left last. Empty running between parking place will not be paid by the MSETCL.
- 30) Bill will be paid every month for actual working day's and agency will have to submit the bill in triplicate through Addl.Ex.Engr. 400kV Substation Projects Sub Division, Hinjewadi.
- 31) Income tax as per the prevailing rates will be deducted from your bill.
- 32) Duration of hiring of your vehicle shall be upto 31.03.2023 initially from the date of engaging the Vehicle thereafter can be extended/reduced if required.
- 33) Agency should have telephonic facility so that he can be contacted at any time.
- 34) In case the halt other than place of Pune the driver should arrange his own kits.
- 35) All the maintenance charges of vehicle, salary traveling allowance and other benefits of the Driver will be borne by the agency i.e. Vehicle Driver.



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**  
**EHV PROJECT DIVISION II PUNE**  
**SCHEDULE - 'A'**

<b>Description of work :- Hiring of Electric Vehicle/ LMV with fuel such as (Swift Dzire//Bolero/Sumo or Equivalent ) for 400kV Substation Projects Sub Division, Hinjewadi Under EHV Project Div II Pune upto 31.03.2023.</b>			
<b>Sr. No.</b>	<b>Particulars</b>	<b>Rate in Rs.</b>	<b>Unit</b>
	Hiring of Electric Vehicle/ LMV with fuel such as (Swift Dzire//Bolero/Sumo or Equivalent ) for 400kV Substation Projects Sub Division, Hinjewadi Under EHV Project Div II Pune, including cost of fuel, cost of lubricants, repairs and servicing etc. all complete upto 31.03.2023		
1	Providing Rate per day (upto 10 Hrs per day)	<b>1552</b>	<b>Rs/Day</b>
2	Overtime Charges after 10.00 Hours Duty	<b>110</b>	<b>Rs/Hour</b>
3	Night halt charges.	<b>171</b>	<b>Rs/Hault</b>
4	Extra rates per Km for more than 2000Km/month	<b>11.5</b>	<b>Rs/km</b>

**Note:-**

- On above rates 5% GST will be applicable extra.
- Charges will be paid as per actual working days & actual No. of Night halt.
- Fuel cost/maintenance of vehicle/salary of driver to be borne by agency.
- Monthly payment of vehicle should not exceed Rs 50,000/- (including cost of fuel/overtime/halting charges and GST)
- Validity will be upto 31.03.2023 from the date of receipt of work order or upto exhaustion of work order amount whichever is earlier.

**The contractors have to quote above/ below/ At par in % in respect of total amount. The contractor should not quote above/ below/ At par of individual items, such Price bid will be rejected.**

1. -----**%Below** (In words-----)of the above estimated Rate.
2. -----**At Par** (In words-----)of the above estimated Rate.
3. -----**% Above** (In words-----)of the above estimated Rate.

**Signature of contractor with Seal**

Name -----

Address -----

Sd/-  
**Executive Engineer**  
**EHV Projects Dn.-II, PUNE.**