

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**  
**(CIN No.U40109MH2005SGC153646)**

<b>Name of Office :-</b>	<b>EHV Project Division, MSETCL, Nanded.</b>
<b>Office Address :-</b>	<b>Office of the Executive Engineer, 12 kV Jangamwadi Substation Campus, Nanded-431605</b>
<b>Contact No. :-</b>	<b>Tel. 263105 (O) 260107 (P) 261981 Fax No. :- 264107</b>
<b>Email :-</b>	<b><a href="mailto:ee260@mahatransco.in">ee260@mahatransco.in</a>; Website :- <a href="http://www.mahatransco.in">www.mahatransco.in</a></b>
<b>Ref. No. EE/EHV/Proj/Div./Nanded/TS/</b>	<b>678</b>
	<b>Date:- 10.06.2022</b>

**E-Enquiry**

**To,**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Subject:-** E-Enquiry for the Supply of Office Furniture for various Sub Divisions at EHV Projects Division Nanded.

**Dear Sir,**

Sealed & super scribed quotation are invited for Supply of Office Furniture for various Sub Divisions at EHV Projects Division Nanded so as to reach this office on or before **16.06.2022 up to 17:00 hrs** on following terms & conditions:-

**TERMS AND CONDITIONS:-**

The Rate shall be quoted on firm quotation basis as per mentioned in schedule attached.

1. The quotation should be sent under sealed cover duly super scribed as QUOTATION FOR Supply of Office Furniture for various Sub Divisions at EHV Projects Division Nanded.  
(Enquiry No. \_\_\_\_ be quoted).
2. The price quoted by you in your quotation for supply of the material shall be on firm quotation basis for Delivery at EHV Projects Division Nanded inclusive of packing and forwarding, insurance & transportation etc.
3. Your quotation should reach this office **on or before 16.06.2022 up to 17:00 hrs.** The quotations will be opened on the same day, if possible.
4. Quotation received after due date will not be considered. This office is not responsible for any postal delay.
5. Documents required:- The rate offer must be accompanied with the following documents duly attested & signed by the Agency.
  - A. Copy of valid Shop act License
  - B. Copy of Valid Proof of Registration under GST.
  - C. Copy of Pan card of the agency/owner of the agency
  - D. Agency possessing Certificate of Manufacturer / authorized dealership of furniture etc. will be given preference (in case more than one agency quote same rate).
6. Taxes/Cess as applicable will be recovered from bill as per prevailing rules.

7. The rates offer submitted by you should be valid for at least 60 days from the last date of receipt of quotation.
8. **Quantity :-** Quantity shown in “Schedule” may vary as per requirement. However the final order value will be limited to **Rs. 50,000/-** only (including all taxes, duties & cess).
9. **Payment:-** 100% payment will be made in reasonable time after actual supply of furniture on receipt of bills in triplicate (Indicating PAN No., GST Reg. No.) to this office subject to availability of funds. No advance / part payment will be made.
10. The undersigned reserves the right to place order either partly or fully or to reject any or all the quotations without assigning any reasons whatsoever.
11. Please quote your PAN & GST No. in the quotation.
12. **Delivery Period & Penalty :-** The material shall be supplied within 15 days from the date of receipt of work order otherwise you will be liable to pay penalty at rate @ 1% per week subject to max.10% of the total value of work order amount.
13. **Sample:-** You will have to take approval for supplied furniture before dispatch .The Executive Engineer EHV Projects Division Nanded or his representative will approve the sample. Delivery of material should be strictly as per approved sample.
14. **Material:** It is mandatory to supply good quality material strictly confirming to our specifications & type as stated in schedule. If any defect observed in the material supplied by you, the same shall be replaced by you free of cost & without delay.
15. **Guarantee for Quality of Material :** There must be Guarantee for satisfactory performance of the furniture for period of 12 months from the date of receipt of material / furniture at the desired location. The guarantee certificate should be submitted with the bill.
16. **Security Deposit:-** Security deposit i.e. 10% of order value to be paid within 7 days in terms of cash/DD/Bank Guarantee of Nationalized bank/scheduled bank in favour of the Executive Engineer, EHV Projects Division Nanded from the date of issue of order. The same will be refunded in the normal course, after completion of guarantee period.
17. The agency should not submit ‘conditional quotations’ as such conditional offers shall be liable for rejection. If the agency has any doubt regarding meaning of any portion of enquiry conditions / specifications, he should get it clarified from the office of the undersigned before submitting offer.
18. The undersigned reserved the right to reject any or all quotations without assigning any reasons thereof.
19. You should be fully aware of the MSETCL Company’s general terms & conditions for purchase as the same are applicable to this contract also.

Thanking you.

Encl.:- “Schedule”



(S N Nalbalwar)

**Executive Engineer (I/C)**  
**EHV Projects Division Nanded.**

**Copy to:-**

1. The Mgr (F&A), EHV Projects Division Nanded
2. Notice Board / MSETCL Website.

**:Schedule :**

**Name of Work :-** Supply of Office Furniture for various Sub Divisions at EHV Projects  
Division Nanded.

<b>Sr. No.</b>	<b>Name of Item</b>	<b>Tentative Required Quantity (Nos)</b>	<b>Per Unit Base Rate (incl. 1%LWC)</b>	<b>Amount in Rs.</b>
1	Executive Revolving Chair (MB Class-II)	4	7,083.88	28335.52
2	Visitors Chair	15	900.00	13500
	<b>Total</b>			<b>41835.52</b>
<b>Quote Above or Below on Total (i.e. on Rs. 41835.52)</b>			<b>.....Above</b>	
			<b>.....Below</b>	

**GST (If any)**\_\_\_\_\_ %

**Note:-** If nothing is mentioned in GST field, rates quoted by you will be considered as inclusive of GST.

**Signature & Seal of Agency**

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**  
**EHV PROJECT DIVISION, NANDED.**

<b>Sr. No.</b>	<b>Name of Item</b>	<b>General Description of Item</b>
1	Executive Revolving Chair (MB Class-II)	Type- Revolving (Mid Back), Primary Material: PVC, Height Adjustment- Yes, Armrest type- Fixed , Nylon based pre-assembled
2	Visitors Chair	Primary Material: Polyester Color: Brown, Style: Contemporary (Make:- Nilkamal / Prima or Equivalent)



(S N Nalbalwar)  
**Executive Engineer (I/C)**  
**EHV Projects Division Nanded.**