

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

Name of Office	: Executive Engineer, EHV O&M Division, Latur.
Office Address	: Padlile complex, second floor, near ST bus work shop, Ambejogai Road, Latur-413512
Contact No.	: 02382-245208(O), 8956304905/8956304912
Email ID	: eelaturdn@gmail.com, ee2220@mahatransco.in.

Ref. No. : EE/EHV/O&M/LTR/TS/ **No 00742** Date: - **20 JUL 2022**

E-Enquiry

Sub :-E-Enquiry for the Providing the services of outsourcing LDC, typist, steno typist and peon under EHV O&M Division Latur.

Dear Sirs,

Sealed and super scribed quotations are invited for the work as specification given below. The quotation giving full particulars should reach this office on or before **26.07.2022** up to 15.00 Hrs positively. The Taxation liability should show separately. Rights of cancellation/modification of E-Enquiry at any stage, is reserved at this office.

Schedule

Sr. No.	Particulars	Qty	Rate per Month per Qty (Ex. GST)	Rate per Month per Qty (Including GST)	Amount (Monthly) (In Rs.) (Incl. all Taxes)
1	LDC (Outsourcing)	4			
2	Typist (outsourcing)	1			
3	Steno Typist (outsourcing)	1			
4	Peon (outsourcing)	4			

Note: The work contract value will be Rs. 2 Lakh (Including all Taxes)

The rates should be quoted as per MSETCL/ED/HR/Circular No. 142 Dtd 03/01/2014 & amendments & latest special circular issued by Govt. of Maharashtra & MSETCL circular. Estimated amount for above work is limited to 2 Lakh (Including all Taxes).

Note:- Zerox signed copies of below mentioned documents should be attached along with quotation.

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| A) PAN CARD Document. | B) Income Tax return for FY 2020-21 |
| C) GST returns for last Financial Year, | D) Labour contract License. |
| E) Proof of registration of firm under Bombay Shop & Establishment Act/SSI Certificate / Certificate under company's Act. | |
| F) PF Registration & challans. | G) PT registration / Certificate. |
| H) GST registration certificate, | I) Proof of Maharashtra Welfare fund registration |
| J) Valid Workman compensation policy, | K) Experience certificate of similar work signed by not the rank below Executive Engineer. |

**Executive Engineer,
EHV O&M Division Latur**

Copy s.w.r.to:- The Superintending Engineer, EHV (O & M) Circle, Parli (V).