

MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.

AREA LOAD DESPATCH CENTRE, AMBAZARI



Office of The Superintending Engineer

**Load Dispatch Centre, Ambazari, MSETCL,
8th mile, P.O.Wadi, Amravati Road,
Nagpur- 440023**

Tele. : 07104-220611, 221242 Website : www.mahatransco.in
Fax : 07104-220275 Email : sealcd8100@mahatransco.in

No: SE/ALDC/NGP/TECH/No 299

Date :- 15/09/2022

To,

Sub: - Enquiry for providing of 2 No. Light Vehicle with Taxi Permit at ALDC, Ambazari, Nagpur.

Dear Sir,

Please quote your lowest rates for providing 2 Nos. light vehicle **with taxi permit at ALDC, Ambazari, Nagpur** subject to terms and conditions stipulated below. Quotations must reach in sealed envelope to this office on or before **22/09/2022 up to 04.00PM.**

Sr. No.	PARTICULARS	Nos. of vehicle agency wish to provide	Mileage of vehicle in Km/Lt	Rate/ Day in Rs.	Overtime charges per hour if any in Rs.	Halting Charge s per night in if any Rs.
1	Providing of 2 Nos. light vehicle "Maruti Suzuki Dizire / Honda Amaze/Ford Figo Asphire/ Equivalent" diesel model, with taxi permit & with driver, on daily basis for period of 12 months at ALDC Ambazari Nagpur, having starting & end point of vehicle is ALDC office, Ambazari, 8th Mile Amravati Road Nagpur					
	Taxes if any					
	Total					

NOTE: -

- 1) The Vehicle Registration date shall not be old than 5 years from the date of this enquiry. If the vehicle found not maintained the offer of the agency shall be rejected.
- 2) Rates should be quoted per day on firm basis. If any taxes are over and above the quoted rates, those should be quoted separately. No price escalation shall be applicable to the order during contract period.
- 3) If both or one vehicle are not owned by the agency consent from owner should be enclosed. Agency may quote for both or one vehicle as per their choice.
- 4) Rates for vehicles of different make & type should be quoted in words and numbers along with asking mileage change if desired separately.
- 5) Following documents needs to be attached with quotation
 - a) RC, TC, Insurance and tourist permit and relevant RTO documents of vehicle.
 - b) PAN card and last 3 financial year Income Tax return copy of agency/contractor.
 - c) GST certificate copy and latest challan copy.
 - d) Valid driving license of Driver.

e) Certificate of Registration of Bombay Shop & Establishment Act (1948) if applicable/if not submit the undertaking.

TERMS AND CONDITIONS:

- 1). The contractor should maintain all the necessary documents such as RC, TC, Insurance and tourist permit and relevant RTO documents along with the vehicle till the expiry of contract. However original should be shown and get verified from this office.
- 2) All RTO documents accordingly should be in the name of Transport Company/Agency/ Proprietor only.
- 3) The vehicle will be utilized on any day and it must be made available with short notice from concerned officer/office. The charges will be paid on the basis of the days on which vehicle actually utilized, the charges will not be paid on the day on which vehicle has not been utilized. The concerned field officer / In charge of the vehicle is fully empowered to give off, on any day without assigning any reason for which no charges will be paid for that day.
- 4) You shall arrange the engine oil, break oil, and other lubricants at your cost. The average fuel consumption of the vehicle given on the hire basis should be at least 16 Kms/Ltr. **Diesel charges shall be paid extra as per prevailing market rates @ mileage of 16 Km/Lit.**
- 6) All taxes such as RTO Taxes, Town duties, Insurance, and all other statutory charges will be paid by the contractor only. Any complication concerned with RTO, Taxes, permit etc, should be settled by contractor. Company will not be responsible for the same.
- 7) **The driver engaged to drive the vehicle should have a valid License with adequate (2-3 Years) experience. The driver should have polite behavior. He should be on duty with neat and clean clothes. He should be obedient and should be free from any kind of bad habits. The driver should know the local language Marathi / Hindi. He should be able to write all the entries of vehicle movements in a diary. The driver has to drive the vehicle as per the instruction of the field officer/ In charge of vehicle.**
- 8) In case the halt occurs out of headquarter, the driver should arrange his own kit and the company will not pay extra amount on his account.
- 9) The vehicle must run on all types of roads. The condition of all the tyres fitted to the vehicle must be good. A good and serviceable Stephanie should be provided with the vehicle.
- 10) If the particular vehicle allotted against this order is off the road for longer/short duration for major/minor repairs the other vehicle fulfilling requirement and conditions shall have to be given as the replacement on the same terms and conditions of the order having necessary RTO tourist permit along with all statutory taxes paid. If fails to provide vehicle and arrangement of vehicle if made by MSETCL, the charges whatsoever paid will be recovered from your bill other than penalty clause.
- 11) The driver will not be permitted /allowed to carry any outside passengers, luggage, when the vehicle is engaged for company's works.
- 12) If the performance and the service given by your vehicle and driver are not found satisfactory, the contract will be terminated without giving any notice and security deposit paid by you will be forfeited.
- 13) You have to display the board on the vehicle stating EXCLUSIVELY FOR BONAFIDE USE OF MSETCL. The same will have to be wiped off on expiry of the contract period.

- 14) You have to maintain two separate log-books/diaries for alternate months to record the daily journey with timings, Kms, fuel account, place of visit etc, at the end of each day and duly signed by officer / person using the vehicle. The same should be submitted in original along with bills for arranging payments.
- 15) The normal duty hours will be **09.00 to 21.00 Hrs.** on every working day, however extra charges shall be payable for duties beyond this period, as per your offer. You will have to make available vehicle as per the instruction of the In charge/field officer. The starting and the end Kms should be recorded daily in vehicle diary duly signed by authority using the vehicle.
- 16) If the order is not executed completely and satisfactorily it will be treated as cancelled and the work will be got done from the outside agency even at higher rates and the difference in the rate will be recovered from your pending bills if any or from security deposit with company.
- 17) If the vehicle is failed on the road, non-use hours will be counted for proportionate deduction in the daily bill as per the directives of the vehicle In charge. You have to carry out any repairs/servicing of this hired vehicle only during idle hours and as per the directives of the vehicle In charge.
- 18) Penalty: - If the hired vehicle is not made available on any working day without any intimation and without convincing reasons by you the penalty @ 10% of the daily charge will be recovered from for every such day.
- 19) **Submission/Payment of Bill: - Bills should be submitted in duplicate along with advance stamped receipt to the ALDC, Ambazari, 8th Mile Amravati Road Nagpur every month after completion of work during the month. The payment shall be made within 30 days after the receipt of bill and subject to availability of funds.** The payment shall be made as per actual kilometers run of the vehicle during the month (for diesel charges payment) and actual days vehicle utilized during the month
- 20) Income Tax will be deducted as per the rules on every monthly bill. Further goods and service tax will be deducted at prevailing rates.
- 22) The monthly hiring charges of Vehicle including fuel, GST, etc. shall not exceed Rs. 50,000/- as per month including GST i.e. total monthly expenditure on each vehicle shall be limited to Rs. 50,000/- as per MSETCL Corporate office Circular. (or as per approval of the C.A. i.e. Chief Engineer). The revised guidelines if issued by our C.O. in respect of monthly expenditure on hiring of vehicle shall be applicable.
- 21) The other terms and conditions for tenders and works contract of MSETCL are binding on you.
- 22) In case any accident or any mishap takes place to the vehicle or to any other persons or to any other's property, due to mistake of your driver while driving the vehicle, all the liabilities of vehicle as well as the liabilities of any victim etc. will be at your risk and cost and company will not be responsible for any liabilities and compensation.
- 23) The undersigned reserves the right to accept or reject quotations without assigning any reason.
- 24) Security Deposit: - S.D. of 5 % of order amount shall be deposited through DD/ Cash/Bank guarantee at this office within 7 days after receipt of order.

Thanking you.

Your's Sincerely

S/d
Superintending Engineer
ALDC Ambazari Nagpur

Copy to: - The Manager, F&A, ALDC, Ambazari, Nagpur.