

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD
(CIN No.U40109MH2005SGCI53646)

Office of the Executive Engineer

EHV O & M Division-I, Pune

Block No.406, Administrative Building, 3rd Floor, Rasta Peth, Pune – 411011

Phone No : 020-26061362 (O), 7030964477 E-mail- ee6140@mahatransco.in

EE/EHV O&M Dn.-I/Pune/Tech./ 1783

Date :04.10.2022

Sub: - E- enquiry for supply of printed material (Logsheet & logbook) for various SS under EHV O&M Division-I, Pune.

Dear Sir,

Sealed and super scribed quotations are invited for the above work as mentioned in schedule A, so as to reach this office on or before 14.10.2022 upto 11:00 Hrs. You are requested to quote your reasonable rate for the above work. The terms and conditions are as follows.

TERMS AND CONDITIONS:

1) The offer should be submitted in two separate sealed envelopes contained in one main envelopes super scribing the subject.

Envelope 1: Should contain associated documents/Certificates/proof of qualifying pre-requisite Broachers attested certificate etc such as,

1. Valid shop act & establishment registration/ NOC of Grampanchayat/ Udyog Adhar.
2. Copy of PAN Card.
3. Valid GST Registration.
4. Experience of similar type of work and certificate issued by authority not below the rank of Executive Engineer for satisfactory completion of work..

If validity of any license/certificate expires during order period, you will have to renew the same & submit the copy to this office. Payment will be affected for valid period only.

Envelope 2: Price bid documents: This should contain only price bid in given schedule, not in any other format.

1) After verifying full documents /certificated pre-qualification as above in envelope 1, if it is found that ,bidder fulfills the desired prerequisites, envelope 2. will be opened. If the same is not meeting the prerequisites, Envelope 2 shall not open.

2) Quotations with incomplete details submitted without sealing or superscripting not submitted in prescribed format etc are liable to reject. Offer on fax or e-mail will not be accepted. This office will not be responsible for delay in postal transit. The agency should not submit 'conditional quotation' such conditional offer shall be liable for rejection.

3) Validity period should be not less than 60 days from the date of submission of offer.

4) **Security Deposit:** The contractor has to submit, Security Deposit @ of 10% of the total value of the order within 07 days from the date of receipt of the work order in this office by D.D./ B.G./ fixed deposit in nationalized or scheduled bank after acceptance of the work order and before starting the execution of the work as per work order.

The validity of the DD / B.G. / F.D. shall be upto 30 days after the end of the Guarantee Period. The amount of the Security Deposit will be refunded after successful completion of the

Guarantee Period & if applied within six months from the date of completion of the work as per work order .

5) Signing of Contract and Agreement: The contractor shall enter into an agreement on Non Judicial Stamp paper amounting Rs. 500/- (As per estimated Amount) with the MSETCL within 07 days from the date of receipt of the work order. The MSETCL will not be liable to pay nor shall the agency be entitled to claim amount due or payable under the contract until the agreement is executed. The necessary stamp duty for the agreement shall be borne by the contractor.

6) A) Work Completion Period : The work should be completed within the 30 Days from the date of issue of work order.

B) Start Date of Work: Date of issue of work order will be considered as start date.

7) Time the Essence of Contract : The time stipulated in the Contract for the completion of works shall be deemed to be the essence of the Contract. The agency shall so organize his resources and perform his work as to complete it not later than the date agreed to.

8) Operation Officer :- The concern Sub-station Incharge will be operating officer. The operating office shall inspect the material, as per MSETCL standard.

9) Workmanship and Material: All materials such as 90 GSM printed Log Sheets and permit book to be Supplied by bidder should be inspected and approved by Executive Engineer OR his representative before supply. If Material is not as per MSETCL Standard & Specifications, then said material will be liable to reject.

Quality of material should be strictly confirmed to our specification, otherwise same will be rejected and agency has to redone the same at his cost and risk only.

MRC of works shall be carried out jointly and signed by operating officer & the contractor.

The agency has to Co-ordinate with respective SSI for the required format for that particulars substation and accordingly supply the material.

10.Joint Measurement / Inspection report: The Joint Inspection shall be done by the operating officer and the representative of the agency Before and After completion of work. Comments / Observations shall be invariably mentioned in the said report. The Report shall be signed by both, the operating officer as well as representative of contractor. The Report not signed by either MSETCL OR Contractor will be treated as invalid and No Payment against the work will be released.

11 .MSETCL Decision Final : If any time queries or difference arises between the agency and operating officer the decision of Executive Engineer will be final and binding on both parties.

12.Packing, Forwarding and Transportation etc. : The agency shall be fully responsible for packing, forwarding, transportation by authorized mode of transport.

13.Penalty :

A) Delay in execution of work: If the agency fails to supply in all respect in stipulated time as mentioned above, he will be liable to pay penalty at rate of 1% per week subject to maximum limit of 10% of the total value of the order.

B) Performance of work : During the contract period , if it is found that performance of work is unsatisfactory, the contract is liable for termination by giving 3 days prior notice and at agency's entire risk and the security deposit paid by contractor shall be forfeited.

C) Delay in starting the work: If it is found that the contractor fails to execute the agreement / start the work within stipulated time period, the contract is liable for termination by giving 3 days prior notice and at agency's entire risk and the EMD paid shall be forfeited.

14. Termination of contract with risk and cost : If the agency fails to supply fully or partly, within the stipulated period, the Company shall be at liberty, with prior notice of 3 days, to get the work done on account of and at the risk and cost of the contractor. MSETCL will prefer a claim for the difference in price and for all expenses whatsoever incurred in getting the same work. The said claim shall be recovered from any payment due to the Contractor from MSETCL, i.e. from bills or deposit or on any account; such expenses will also include 15% Supervision charges. The owner reserves the right to terminate/cancel the contract, in the event of the breach of contract in any respect or undue delay in execution of work/starting of the work.

15. Guarantee/Warranty Period : The Guarantee period for the material shall be 02 year from the date of work carried out. The Guarantee/Warranty certificate shall also be submitted by the contractor for the same. If any defects developed during guarantee period should be rectified at the cost of contractor.

16.Precaution: All equipment, lines & bus are in charged condition. Your office representative shall have to take precaution at his own cost.

17. Submission of Tax Invoice : The tax invoice shall be submitted to the Executive Engineer, EHV O&M Division-I, Pune as per Schedule 'A'. The bills must be submitted along with Material Receipt Certificate, certificate signed by both parties and guarantee certificate. The SES, MIGO and GR Inspection of the material supplied as per the actual quantity will be done by substation Incharge. The payment will be effected by Division office accordingly, subject to availability of funds after receipt of the bills.

18.Payment Terms : 100% payment will be done after the work completion and on the submission of Tax Invoice as mentioned in Cl No. 17 above.

19.Mode of Payment : The payment will be disbursed vide RTGS / NEFT by Division office.

20.Deduction of Taxes : Income Tax TDS @ 2 % , , GST TDS @ 2% & labour cess @1% will be deducted from the agency's bill.

21.Statutory Variation in Taxes and Duties:In case any existing taxes or duties are enhanced or any tax or duty is newly introduced by Govt. applicable for this work with effect from the next day of first working day of the calendar month just previous to the month of due date of submission of the bid and if the Contractor is required to pay additional amount towards this tax or duty then the Owner shall reimburse the Contractor, at actuals, the additional tax or duty so paid by the Contractor against submission by the Contractor of documentary evidence to the satisfaction of the Owner. The breakup of prices & % of taxes and duties considered for quoting is to be given in a separate schedule other than price schedule specified in this bid specification. **Rates quoted without separate breakup of price schedule shall be treated as firm rates and no variation on account of increase in taxes shall be payable. However, in case of reduction in taxes / duties, the reduction in rate shall be worked out considering quoted price includes that particular tax /duty.**

A) The above provision is applicable for any reduction in duty or tax from the next day of the first working day of the calendar month just previous to the month of due date of submission of the bid. Accordingly you shall pass on the benefit due to reduction in taxes and duties etc. to the Purchaser.

B) If any statutory variation regarding enhancement of existing tax or duty or introduction of a new tax or duty applicable for this work takes place in the extended period of Contract, no claim for additional cost due to statutory variation shall be entertained by the Owner.

C) The claims against statutory variation, if payable, would be settled as reimbursement of payment at actual. While submitting such claims, the Contractor shall include documentary evidence to establish that the extra amount claimed by the Contractor due to statutory variation was in fact paid by him solely on account of such statutory variation. This may vary from case to case depending upon the nature of statutory variation.

22.Recovery : Whenever any recovery towards losses/damages/shortages etc. is applicable; same shall be recovered from contractor's bill, as assessed by the owner or his representative / Operating officer / Engineer-In-Charge. Recovery other than mentioned in work order placed to successful bidder will be done after consent of both parties.

23.Force Major : Only the following conditions shall be considered for the purpose of this clause.

- a. Natural Phenomenon such as floods, Draughts, Earthquakes, Epidemics etc.
- b. Acts of any Government, Domestic or Foreign such as war (declared or undeclared) quarantines, embargoes

The party affected by 'Force Measure' shall within 15 days of the occurrence of such a cause notify the MSETCL in writing with sufficient documentary proof. The Contractor or the Owner shall not be liable for delays in performing their respective obligations resulting from any force majeure causes as defined above. The date of completion will be extended by a reasonable time by mutual agreement.

24. Subletting the contract : The contract or any part thereof shall not be assigned, transferred, or sublet without the prior written permission of the undersigned. Even if such permission is granted, it shall be responsibility of the principal contractor to whom the work order originally issued to execute the works as per the terms of the contract.

25. Details Confidential: The Contractor shall treat the Contract and everything contained therein as private and confidential. In particular the Contractor shall not publish any information, drawing or photograph concerning the works and shall not use the site for the purpose of advertising except with the written consent of the Engineer and subject to such conditions as he may prescribe.

26.Jurisdiction : All disputes, differences related to the tender contract shall be subject to the exclusive jurisdiction of Pune District Court.

27. The contractor shall have to make his own arrangement for Transport of man power, tools and Tackles in adequate quantity such as, ceiling, ropes, tarpaulins, jacks etc. whenever required.

28.IDEAL LABOUR HOURS: In case of suspension of work or delay in work due to any reason or stay order of the Court of Law etc., **no compensation will be paid by the MSETCL against idling of labours / idling of machinery etc., during the period.**

29.In case of any dispute whatsoever, regarding interpretation of the terms and conditions, or quality, the decision of the Executive Engineer, EHV O&M Division I Pune will be final and binding on the contractor.

30.Notwithstanding anything stated here, all other Standard Terms and conditions prescribed by MSETCL, regarding supply and works, which are not specifically stated here, are also applicable to this contract and shall also form a part of the contract and shall be binding on the successful bidder.

31.The undersigned reserves right to Accept/Reject/Cancel the above tender without assigning any reasons thereof. Irrelevant documents if attached the bidder may be liable for rejection which may please be noted.

Please acknowledge the receipt of this order within 03 days from the receipt of this order, if nothing is heard from you with in the stipulated period, it will be presumed that, you have accepted the order.

Thanking you,

Encl : Schedule

Yours faithfully,

Sd/-

[V.D. Munde]

**Executive Engineer
EHV O&M Division- I, Pune.**

Copy s.w.rs to: 1. The Superintending Engineer, EHV O&M Circle, Pune

Copy to: 1. The Dy. Manager (F&A), Division- I, Pune.
2.M/F.

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

EHV (O&M) DIVISION -I PUNE

SCHEDULE A

Subject: Supply of printed material (Logsheet & logbook) for various SS
under EHV O&M Division-I, Pune.

Sr. No.	Particulars of work	Ex-Works Unit Rate	Qty.	Unit Rate with 18% GST	Amount in Rs.
1	90GSM Printed Log Sheets (Upto 18 pages, Legal size, ledger paper, 90 GSM with cloth binding)	12.5	6765	14.75	99783.75
2	21x35mm Permit Book (Ledger Paper, 90 GSM with cloth binding)	124	75	146.32	10974
					1,10,757/-

Amount Rs.: - One Lakh Ten Thousand Seven Hundred and Fifty Seven Only.

The contractors have to quote above/below/At par in % in respect of total Amount. The contractor should not quote above/below/At par of individual items, such Price bid will be rejected.

1. -----% **Below** (In words -----) of the above total estimated cost.
2. ----- **At Par** (In words -----) of the above total estimated cost.
3. -----% **Above** (In word-----) of the above total estimated cost.

Dated

Signature of Contractor with Seal

Name -----

Address-----

Sd/-

(V.D. Munde)

**Executive Engineer
EHV O&M Division-I Pune**

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

EHV (O&M) DIVISION -I PUNE

SCHEDULE B

Subject: Supply of printed material (Logsheet & logbook) for various SS under EHV O&M Division-I, Pune.

Sr. No.	Name of Substations	No. of logsheet required	No. of logbook required	Remark
1	220 kV Theur	500	5	
2	220 kV Serum	0	0	
3	220 kV Phursungi	500	10	
4	220 kV Parvati	300	5	
5	220 kV Nanded city	500	5	
6	220 kV Magarpatta	500	5	
7	220 kV Kondhwa	1000	5	
8	220 kV Khadki	600	6	
9	132 kV Phursungi	500	3	
10	132 kV Mundhawa	500	3	
11	132 kV Kothrud	500	4	
12	132 kV Kharadi	1000	10	
13	132 kV Ganeshkhind	0	5	
14	132 kV NCL	365	5	
15	132 kV Rastapeth	0	4	
	Total	6765	75	

Note: Please Note that quantity may vary on actual measurement basis.

Sd/-
[V.D. Munde]
Executive Engineer
EHV O&M Division- I, Pune.