

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.

From:

Office of the Superintending Engineer,

EHV (O&M) Circle, MSETCL, 10, Ground Floor, New Admin Building, Old Saikheda Road,
Nashik Road - 422 101.

Email id: se5100@mahatransco.in

Ref. No. SE/EHV/O&M/ Circle NSK/TECH/1792

DATE: -06.10.2022

SRM E-Enquiry

Sub: - E-enquiry for Providing stationary and printed register material for day to day work to the
EHVO&M Division Nashik, Babhaleshwar, 400kV R.S. Babhaleshwar and EHV O&M Circle
Nashik office for the year 2022.

(RFx no. 7000024830).

Dear Sir,

With ref to the above, bids are invited in online SRM system by the undersigned from reputed,
experienced & approved vendors of MSETCL for the above said works, from 06.10.2022 to
13.10.2022 as per particulars, terms & conditions as given in attached schedule A.

A) TERMS & CONDITIONS:

- 1) Rates quoted should be on firm quotation basis.
- 2) No extra charges for transportation will be paid, it will be arranged by you only.
- 3) Quantities mentioned in our enquiry are tentative & subject to variation.
- 4) Payment will be effected after completion of work & as per actual work done.
- 5) The validity period of rates should be mentioned in the offer that should not be less than 120 days
from the date of opening of offers.
- 6) The period of completion of work will be 01 month.
- 7) All other standard conditions of contract prevailing in MSETCL are applicable in this case also.
- 8) Quality material should be supplied. Bidder shall have to submit the sample of quoted product. If
any defect observed in the material supplied by you, the same shall be replaced by you free of
cost without delay.
- 9) The work carried out should be as per standard practices of MSETCL & formats required for
printing will be provided by MSETCL.
- 10) Stationary / Printing Sample shall be got approved from Executive Engineer (Admin) & Manager
(HR), EHV (O&M) Circle Nashik before opening of price bid.
- 11) The agency is solely responsible for any accident/ medical/health related liability for the personnel
deployed by agency at MSETCL. The MSETCL shall have no liability in this regard. The agency
shall be solely responsible for the redresses of grievances/resolution of disputes relating to
persons deployed by agency.
- 12) 10% of the order value as security deposit will have to be paid by you within 07 days from the
date of firm order in the form of Cash/BG/DD of any Nationalized/Scheduled Bank in favor of
"Superintending Engineer, EHV (O&M) Circle, MSETCL, Nashik" in prescribed format. The same
will be refunded after successful completion of guarantee period of the work done.
- 13) In any loss occurs to MSETCL's property during execution of work, the same will be recovered as
per prevailing rates from your bill.
- 14) The income tax & other taxes will be deducted from your bill as per prevailing rules.
- 15) MSETCL will not be responsible for any accident or damages to your staff during execution of
work.
- 16) Bids received after due date will not be accepted.
- 17) If any dispute arises, the decision of the undersigned will be final & binding on you.

- 18) The undersigned reserves the right to reject any or all quotations without assigning any reason.
- 19) Jurisdiction: The Jurisdiction of all legal proceedings/suits as regards to the works under contract will be in Nashik District Court

B) QUALIFYING REQUIREMENTS FOR THE BIDDERS

- 1) GST Registration certificate, if applicable.
- 2) PAN card with last three F.Y. IT return.
- 3) Shop Act /SSI Certificate
- 4) The E.M.D is to be paid online only through SRM E-Tenders (New) Portal within the enquiry sale period. Submit the EMD paid receipt.
- 5) The SRM Enquiry Fees is to be paid online only through SRM E-Tenders (New) Portal within the enquiry sale period. Submit the enquiry fees paid receipt.
- 6) Bank Details: Name of bank, Bank address, Bank A/c no. etc.

Note: Duly attested copies of Certificate should be submitted with bid offer. If required, the original copies will have to be produced. The detailed price breakup should be submitted.

Thanking you.

Yours faithfully,

Sd/-

**Superintending Engineer
EHV O&M Circle MSETCL Nashik.**

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.
EHV O&M CIRCLE NASHIK

Guideline for processing the SRM RFx Post GST Implementation

- 1 **RFx No E-** : 7000024830
- 2 **enquiry NO** : SE/EHV/O&M/C/NSK/Tech/No.1792 Dt:06.10.2022
- 3 **Particulars** : E-enquiry for Providing stationary and printed register material for day to day work to the EHV O&M Division Nashik, Babhaleshwar, 400kV R.S. Babhaleshwar and EHV O&M Circle Nashik office for the year 2022.
- 4 **Estimated Cost** : Limited to Rs 6,33,335.79/-
- 5 **Sale Period** : 06.10.2022 to 13.10.2022 (Extension)

Guidelines for bidder:

- A) The Pricing Conditions have to be entered for all the Items. The % GST applicable (Tax Code) as per HSN/SAC has to be selected by the Bidder from General Data Tab under Item Details [Refer the below Table]. Alternatively, these changes can be easily carried out by Download/Upload Template functionality on the Response Page.

Sr. No	Vendor	Tax Code	Tax Rate	Description
1	Vendor within Maharashtra	T0	0%	GST Purchase 0%
2		T1	5%	GST Purchase 5% (SGST+CGST)
3		T3	12%	GST Purchase 12% (SGST+CGST)
4		T5	18%	GST Purchase 18% (SGST+CGST)
5		T7	28%	GST Purchase 28% (SGST+CGST)
6	Vendor Outside Maharashtra	T0	0%	GST Purchase 0%
7		T2	5%	GST Purchase 5% (IGST)
8		T4	12%	GST Purchase 12% (IGST)
9		T6	18%	GST Purchase 18% (IGST)
10		T8	28%	GST Purchase 28% (IGST)
11	Vendor within Maharashtra (In case of Reverse Charge Mechanism)	E0	0%	Reverse charge on expenses GST Cess
12		E1	5%	Reverse charge on expenses 5%(SGST+CGST)
13		E2	12%	Reverse charge on expenses 12%(SGST+CGST)
14		E3	18%	Reverse charge on expenses 18%(SGST+CGST)
15		E4	28%	Reverse charge on expenses 28%(SGST+CGST)
16	Vendor Outside Maharashtra (In case of Reverse Charge Mechanism)	E0	0%	Reverse charge on expenses GST Cess
17		E5	5%	Reverse charge on expenses 5%(IGST)
18		E6	12%	Reverse charge on expenses 12% (IGST)
19		E7	18%	Reverse charge on expenses 18% (IGST)
20		E8	28%	Reverse charge on expenses 28% (IGST)

- B) After filling all the prices and Tax code, confirm all changes once again.

- C) Save and submit the response before due date and time as per prevailing procedure.

In case of any difficulty, please refer the revised version of "Guidelines to Submit eTenders", Contact MSETCL Contact Person indicated in the RFx or reach us at srmadmin@mahatransco.in

Sd/-

**Superintending Engineer
EHV O&M Circle MSETCL Nashik**

Copy to: 1..Manager (F&A), EHV O&M Circle MSETCL Nashik.
2. Notice Board.

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.
EHV O&M CIRCLE NASHIK

Schedule A

Sub: - E-enquiry for Providing stationary and printed register material for day to day work to the EHVO&M Division Nashik, Babhaleshwar, 400kV R.S. Babhaleshwar and EHV O&M Circle Nashik office for the year 2022.

Sr. NO.	Description of Material	Unit	O&M circle Nsk Qty.	EHV O&M Dn Nsk Qty	EHV O&M Dn BBLR Qty	400kV BBLR Qty.	400kV Karjat Qty	Total Qty.	Rate/ Unit in Rs	% GST	Amount Rs.
1	Clip File / Spring File	Nos	125	100	100	60	0	385	21.186	18%	9624.80
2	Register 2 Quire Sundaram	Nos	84	60	60	60	0	264	80.508	18%	25079.85
3	Register 3 Quire Sundaram	Nos	84	60	60	60	0	264	101.695	18%	31680.03
4	Printing Stationary / Paper (A-4 Size Paper RIM) 75 GSM	RIM	350	250	250	150	0	1000	303.571	12%	339999.52
5	Green legal paper RIM 75 GSM	RIM	4	2	2	2	0	10	455.357	12%	5100.00
6	White Legal Paper RIM 75	RIM	4	2	2	2	0	10	303.571	12%	3400.00
7	Green A-4 Size RIM 75 GSM	RIM	4	2	2	2	0	10	437.500	12%	4900.00
8	Box File Indrayani	Nos	204	180	180	80	0	644	80.508	18%	61179.64
9	A-4 R Clip Plastic File keni	Nos	140	50	50	30	0	270	23.729	18%	7560.06
10	Port Folio Four Flap with rexine	Nos	30	20	20	10	0	80	72.034	18%	6800.01
11	Port Folio Two Flap file	Nos	30	20	20	20	0	90	29.661	18%	3150.00
12	Lace File Big Size	Nos	96	60	60	24	0	240	38.136	18%	10800.12
13	Tag Bundle (Half Size 500 Nos in 1 Packet)	Nos	15	10	10	5	0	40	237.288	18%	11199.99
14	Tag Bundle (Big) (Full Size 144 Nos in 1 Packet)	Nos	20	15	15	5	0	55	80.508	18%	5224.97
15	Stapler Pin Box (Small) 10 MM (containing 20packs)	Box	10	5	5	3	0	23	186.441	18%	5060.01

Sr. NO.	Description of Material	Unit	O&M circle Nsk	EHV O&M Dn	EHV O&M Dn	400kV BBLR Qty.	400kV Karjat Qty.	Total Qty.	Rate/ Unit in Rs	% GST	Amount Rs.
16	Stapler Pin Box (Big) 24 X 6 MM (containing 20packs)	Box	10	5	5	3	0	23	338.983	18%	9200.00
17	Pencil Box	Box	7	5	5	3	0	20	44.643	12%	1000.00
18	Stapler (Small) No. 10	Nos	13	10	10	5	0	38	72.034	18%	3230.00
19	Stapler (Big) HP P-45	Nos	8	5	5	3	0	21	192.373	18%	4767.00
20	Stamp Pad (Small) 108 X 65 MM	Nos	18	15	15	5	0	53	50.847	18%	3179.97
21	Stamp Pad Big Size	Nos	7	5	5	3	0	20	67.797	18%	1600.01
22	Punching Machine (Small) DP-480	Nos	12	10	10	5	0	37	93.220	18%	4069.99
23	Camel Gum 150 ml Bottle	Nos	7	5	5	5	0	22	33.898	18%	879.99
24	Camel Gum 700 ml Bottle	Nos	6	5	5	2	0	18	118.644	18%	2520.00
25	11x5 80GSm Kraft ENV (24x12) with Printing	Nos	1000	600	600	600	0	2800	2.627	18%	8679.61
26	9.5x4.5 80GSM Kraft ENV(20x10) with Printing	Nos	1000	600	600	600	0	2800	2.500	18%	8260.00
27	Pin (Tachani) Box 250 gm.	Nos	6	5	5	5	0	21	93.220	18%	2309.99
28	Green pocket 12x10	Nos	70	50	50	50	0	220	8.475	18%	2200.11
29	Big Size Green pocket 16x12	Nos	70	50	50	50	0	220	12.712	18%	3300.04
30	Stamp Pad Ink bottle 100 ml.	Nos	7	5	5	5	0	22	50.847	18%	1319.99
31	Plastic A-4 Folder U Type.	Nos	750	250	250	250	0	1500	11.017	18%	19500.09
32	Printed Cheque Register	Nos	0	0	0	0	6	6	406.780	18%	2880.00
33	Printed Temporary Imprest Register	Nos	0	0	0	0	4	4	406.780	18%	1920.00
34	Printed permanent Imprest Register	Nos	0	0	0	0	4	4	406.780	18%	1920.00
35	Printed Imprest closing book	Nos	0	0	0	0	15	15	406.780	18%	7200.00

Sr. NO.	Description of Material	Unit	O&M circle Nsk Qty.	EHV O&M Dn NSK Qty	EHV O&M Dn BBLR Qty	400kV BBLR Qty.	400kV Karjat Qty	Total Qty.	Rate/ Unit in Rs	% GST	Amount Rs.
36	Printed Day book Register	Nos	0	0	0	0	6	6	406.780	18%	2880.00
37	Printed Inward Register	Nos	0	0	0	0	4	4	406.780	18%	1920.00
38	Printed Outward Register	Nos	0	0	0	0	4	4	406.780	18%	1920.00
39	Printed OT Bill Register	Nos	0	0	0	0	4	4	406.780	18%	1920.00
40	Printed Post Stamp Register	Nos	0	0	0	0	2	2	474.576	18%	1120.00
41	Printed Attendance Register	Nos	0	0	0	0	6	6	406.780	18%	2880.00
TOTAL (including all taxes)											6,33,335.79/-

Sd/-
Superintending Engineer
EHV O&M Circle MSETCL Nashik