

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

CIN No.U40109MH2005SGC153646

Name of Office :- EHV PROJECTS DIVISION, NANDED.

**Office Address :- 132 KV S/S JANGAMWADI, CAMPUS, MSETCL
NANDED- 431605**

Contact No. :- 02462 - 263105 (0)

Email :- ee2630@mahatransco.in ;

Ref. No. EE/EHV/PROJ/DIV/NND/1429
E-Enquiry

Date :- 15 DEC 2022

To,

.....

**Subject:-E-Enquiry for Work of providing the services of Outsource Peons at EHV
Projects Division, Nanded**

Dear Sir,

Sealed & super scribed quotations are invited from dtd. **17.12.2022 at 10:00 Hrs**, so as to reach this office up to date **23.12.2022 up to 17:30 Hrs** for Work of providing the services of Outsource Peons at EHV Projects Division, Nanded **for the period of date of administrative approval to till order value exhaust as per rate received** tentatively on following terms & conditions:-

TERMS AND CONDITIONS:-

1. The Rate shall be quoted on firm quotation basis.
2. The quotation should be sent under sealed cover duly super scribed as QUOTATION FOR Work of providing the services of Outsource Peons at EHV Projects Division, Nanded (Enquiry No. ___be quoted).
3. Your quotation should reach this office **on or before 23.12.2022 up to 17:30 hrs** and the same will be opened on the same day or working day, if possible.
4. Quotation received after due date will not be considered. This office is not responsible for any postal delay.
5. Documents required:-The rate offer must be accompanied with the following valid documents duly attested & signed by the Agency as per Attached 'Annexure-B'. The document related to Statutory Registrations, Financial Criteria, Technical Experience and other required document as per the attached 'Annexure-A' are to be submitted along with quotation
6. Order Value: The total value of this order is Limited to Rs. **9, 53, 016.00/-** (Rs. Nine Lakhs Fifty-Three Thousand Sixteen Only) (including GST & VDA as per Annexure "A"). Rates are variable and depend upon MWA Circular which as issued by Corporate office Mumbai /as per Labour Commissioner.
7. Security Deposit: You will have to pay security deposit, 5 % of the order value, in the form of Cash/Demand Draft. / F.D.R of Nationalized / Schedule Bank, in favour of Executive Engineer, EHV Project Division, Nanded within 15 days from the date of issue of the work order. The same will be refunded after satisfactory completion of work/LOA.

6. Working Hours:

The outsourcing persons to various administrative office/ Locations will have to be deployed. The working hours are eight hours.

7. The Agency / Contractor should follow the minimum wage Act and quote the rates for the present period accordingly and firm should also follow all the statutory requirements being enforced from time to time by Govt.
8. The substitute person will have to be arranged by the agency if outsourcing person avail any type of leave.
9. The No. of outsourcing persons required may be increased or decreased but no changes in the order value.
10. The Agency should be registered under Bombay Shop and Establishment Act 1948 & Govt. Labour Contract Act.
11. An agreement on appropriate value of stamp paper shall have to be executed with the MSETCL to carry out the work before commencement of the work. The stamp fees will be borne by the agency.
12. The agency should provide the staff to attend the duties as directed by our office Incharge. Outsourcing person will attend the duty of 8 hours in a day.
13. MSETCL will not make available vehicles/ any conveyance to the staff of agency to attend the duties at administrative offices/ Location.
14. The employees of the agency will not be entitled for any facility as is being provided to MSETCL staff. It is the sole responsibility of agency to observe and abide by the provision of Labour Acts such as Workmen Compensation Act, Minimum wage Act, Payment of wages Act, Gratuity Act, P.F. Act and other regulations framed by the Govt. from time to time. MSETCL will not responsible for any violation of the Act or regulations by the agency.
15. If any type of misconduct or adverse report against the performance of agency or its employees is reported to this office, the undersigned reserves the right for cancellation / termination of contract at any stage and decision taken will be final and binding on the agency. The said termination shall be made at risk and cost of agency and remaining work shall be got done from another agency at the cost and risk of the agency.
16. The agency will be responsible for compliance of all statutory obligations under the factory Act, Contract Labour Act, Minimum Wages Act, Contribution under the E.P.F. Professional Tax, & E.S.I. Act etc. in respect of his employees.
17. All disputes, differences, arising in connection with this contract if concluded shall be subject to the Exclusive Jurisdiction of Nanded court.

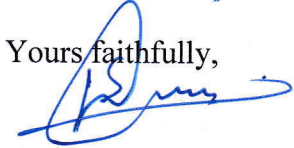
18. The outsourcing person should not be a member of any union of our establishment and any grievance arising by outsourcing person should be solved by you only. The outsourcing persons should do the duty in proper.
19. The outsourcing persons will be engage as per requirement of this office.
20. The working hours of outsourcing person will be for eight hours per day and will be governed by shops and Establishment Act 1948 and overtime if any arises will not be paid by MSETCL under any circumstances. The agency will have to make necessary substitute arrangement to the outsourcing for their leave etc.
21. For any detailed clarification, the agency may contact to this office during working hours only.
22. MSETCL reserves right to add more terms during the contract period if found necessary.
23. The offer should be made as per the prevailing minimum wages as applicable for the present period from as per the Govt. Notification.
24. Accident: - The MSETCL will not responsible for any accident of any nature e.g. fetal / non fetal / Electrical / Mechanical etc. or injury to the personnel of the agency or any financial implications arises there from. Any compensation etc. if any shall be required to be paid by contractor for any of the liabilities.
25. If any damages/theft/loss occurred during the contract period but noticed after expiry of the contract, the agency will make good the damages/theft/loss by submitting an undertaking to that effect at the time work allocation.
26. Penalty: In case of Outsourcing Person is absent on his duty without intimation, Rs. 150/- per day per person will be deducted from his payment
27. The successful agency will have to submit the information of the outsourcing person in the form of Bio data with photo identification along with relevant documents before deputing the outsourcing persons to concerned Executive Engineer
28. Observations of Statutory Rules: -All the statutory provisions of various acts and rules of the Central and State Governments will be applicable to this contract e.g. Minimum Wages Act, 1948 Child Labour Act and Regulations Employees Liability Act 1938. Workmen's Compensation Act 1923, Indian Factories Act 1948, Act of Income Tax, Service Works Contract Tax etc. and any other Acts in force and as amended from time to time. The contractor will comply with the provision of all the above act, rules and regulations and will be solely responsible for the observance of the provisions in the above acts / rules and regulations.
29. General Discipline: - The contractor and his persons shall maintain good moral character and decent behaving with all concerned. During duty hours, the outsourcing person should not consume liquor or any intoxication. In case; if it is noticed any time that they are under moral turpitude, penalty of Rs. 100/- per outsourcing person per occasion will be imposed.

30. If any person found behaving in a manner contrary to the above, should be replaced immediately by the contractor. In case of repetition of the same, the contract will be liable for terminations and same will be entrusted to other agency and the difference if any will be recovered at cost and risk of contractor.
31. Residential facility will not be provided by MSETCL and nobody will be allowed to stay in company's premises apart from the duty period.

Thanking you.

Encl.:- Annexure "A", "B" & "C"

Yours faithfully,



**Executive Engineer
EHV Project Division
MSETCL, Nanded.**

Copy S. W. R. To:-

1. The Chief Engineer, EHV PC (O&M) Zone Aurangabad.
2. The Superintending Engineer, EHV Project Circle Aurangabad.

Copy to:-

1. The Mgr (F&A), EHV Project Division, Nanded.
2. Notice Board & MSETCL Website.

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.
EHV PROJECT DIVISION, NANDED.

:- Annexure "A":-

Scope of Work: - Work of providing the services of Outsource Peons at EHV Projects Division, Nanded

Providing the Services of various Outsourcing persons [Peon] at EHV Project Division, Nanded.								
Sr. No	Particulars of Work	Unit	No of Months	Qty (No.)	Rate	GST @ 18%	Unit Rate including GST	Amount
1	Peon (Un-Skilled Person) Zone -I With ESIC	Per Month	12	3	19012.25	3422.20	22434.45	807640.3
		Total Employees		3	Sub Total (A)			807640.3
	VDA Provision @ 18 % on Sub Total (A)							145375.2
	Sub Total (B)							953015.6
	Estimated Amount Say Rs.							9,53,016.0

Rate to be quoted Below, Above or At par.....%

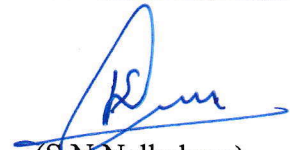
Signature and Seal of Proprietor

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.
EHV Projects Division Nanded.

Annexure-B

For providing the services of various outsource persons (Peon) at EHV Projects Division, Nanded.

Sr. No.	Name of Document
I	<u>Statutory Registration. (Statutory Licenses/Registration)</u>
1	Proof of registration of firm under Bombay Shop & Establishment Act.
2	Labour license for providing Labours on Outsource basis
3	Valid GST registration Certificate.
4	Valid proof of Workman Compensation policy
5	Valid proof of E.P.F. Registration.
6	Proof of ESIC Registration
7	Proof of Professional Tax Registration
8	Proof of Maharashtra Welfare fund Registration
II	<u>Financial Criteria</u>
1	The bidder should submit the Income Tax Returns for the financial year 2019-20, 2020-21 & 2021-22 along with PAN
2	The GST returns for the financial year April-2022 to August-2022.
3	Latest paid EPF Challan.
4	Latest paid ESIC Challan.
5	Latest paid PT Challan.
III	<u>Technical Experience criteria</u>
1	Experience Certificate from any authority not below the rank of Executive Engineer or equivalent for having successfully completed the work of work of Providing services of various outsourcing Persons during last five years.
2	List of Manpower available with qualification.
IV	<u>Other Documents</u>
1	Name of the bank, address & Account No of the agency.
2	Undertaking of Contractor for coverage of Insurance of employed persons before the execution of work.
3	Annexure C for Undertaking to be submitted by the Bidder declaring that Bidder is not Debarred/Blacklisted by Government/Semi-Government/Other Power Utilities.


 (S.N. Nalbalwar)

Executive Engineer (I/C)
EHV Projects Division, Nanded

ANNEXURE-C

**Undertaking to be submitted by the Bidder declaring that Bidder is not
Debarred/Blacklisted by Government/Semi-Government/Other Power Utilities**

I/We hereby declare that I/We is/are as on date of submission of this quotation, I/We hereby declare that My Firm/We is/are not Debarred/Blacklisted by Any Government/ Semi-Government/Other Power Utilities, anywhere.

The above declaration is true to the best of my/our knowledge and belief.

I/We hereby agree that in case My Firm/We are Debarred/Blacklisted by Any Government/ Semi-Government/Other Power Utilities, anywhere, My/Our Offer is liable for rejection at any stage.

Further, I/We hereby understand and agree that in case My Firm/We are Debarred/Blacklisted by Any Government/ Semi-Government/Other Power Utilities, anywhere, My/Our Order is liable for termination at any stage of Order execution process and My Firm/We shall be solely responsible for the consequences arising out of it.

Authorized Signatory

Seal of the Firm