


**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD**CIN No. U40109MH2005SGC153646

Name of Office	:	<b>Office of the Executive Engineer</b>	 MAHATRANSCO Maharashtra State Electricity Transmission Co. Ltd.  स्वातंत्र्याचा अमृत महोत्सव
Office Address	:	400kV R.S.(O&M) Division, Babhareshwar, A&P. Pimpri Nirmal, Tq. Rahata, Dist. Ahmednagar – 423107	
Contact No.	:	7768000276 / 7768001137	
Email Id	:	ee5130@mahatransco.in	
Website	:	<a href="http://www.mahatransco.in">http://www.mahatransco.in</a>	

Ref.No. EE/400kV/RS/Dn/BBLR/Tech/ 961

Date:22.12.2022

**E-Enquiry**

To,

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**Sub:-**E-Enquiry for the work of Engaging Services for hiring of outsourced LMV Vehicle Car (Diesel) Maruti Swift Dzire / Honda Amaze /Tata Zest, etc. along with driver on hired (per day) basis to the office of Executive Engineer, Babhareshwar under 400kV R.S. (O&M) Division, Babhareshwar.

Dear Sir,

With reference to above subject, sealed and super scribed quotations are invited for the above mentioned work as per enclosed specification in Schedule–A. You are requested to quote lowest possible rates for the subject work as per specification in Schedule–A with following terms and conditions.

**TERMS AND CONDITIONS:**

1. The quotation must be submitted in sealed envelope duly super scribed with all details as Mentioned below.
  - E-Enquiry No- & Date:
  - Due Date:
  - Quotation for:.....
2. Per day rates quoted should include provision of driver with his salaries & allowance. Vehicle maintenance, repairs & other Govt. and Non-Govt. charges on account of vehicle, oil (Lubricant), Taxes and all other charges etc. including GST Tax, Insurance charges & RTO charges. No extra charges will be paid. The rates shall be quoted in words and in figure. The rates are accepted on firm quotation basis.
3. Your quotation should reach this office on or before date: **30.12.2022** by 16:00 Hrs and the same shall be opened at 17.00 Hrs. on the same day, if possible.
4. The order is limited to the period of two year for work order amount (including all taxes) from the date of engaging the vehicle or up to the exhaust of work order value whichever is earlier.
5. The rates are valid for twenty four month from date of engaging of vehicle.
6. Separate vehicle diary will be maintained by you as prescribed by the undersigned for the account of Diesel, Km. Run/Day etc. for this hired vehicle.
7. Only Diesel will be provided by M.S.E.T.C.Ltd. at the assured minimum average of **16KM/ Liter with AC**. If average goes below than that the vehicle owner should bear the additional expenses on his Account and the same charges will be deducted from the monthly bill.
8. The work contract tax if applicable will be deducted from your bill as per rule.
9. The vehicle owner should arrange the portable fire extinguisher in the vehicle compulsorily.
10. The vehicle should be registered to FasTag so that on any Road Toll Plaza we should pass with FasTag Lane and charges of Road Tax Toll which are paid from FasTag will be return or paid back to agency by Engineer Incharge.
11. According to the financial Act income tax will be deducted from your Bill at the rate of rule applicable of the contract value and certificate to that effect will be issued to you.
12. The MSETCL will not be responsible for any kind of accident or damages to the vehicle by driver during the hired period.

13. All the financial liabilities arising out of accident shall be borne by the owner of vehicle as per the prevailing "Workman's Compensation Act".
14. In case of failure/maintenance of vehicle you will have to provide another vehicle on same terms & conditions and rate. If duration of this type of failure/maintenance exceeds 10 days then the contract may be terminated with the forfeiting of S.D. If you fail to make such arrangement, department shall make the arrangement at your risk & cost.
15. Any kind of vehicle breakdown should be attended by owner of vehicle. No charges will be paid by MSETCL during breakdown. Agency will have to provide alternate vehicle during breakdown.
16. **The working hours will be normally from 09:00 Hrs to 20:00 Hrs or as per directives of undersigned. However vehicle will be under MSETCL service for 24 hrs. The use of vehicle will be as per instruction of the undersigned or as and when required. However, no extra charges will be paid if in case vehicle will be utilized more than above period. Also in case of halt, no halting charges will be given to you.**
17. Normally the service of the vehicle will not be used on Sunday and holidays. But if required you have to make vehicle available on Sunday and holidays. The payment will be made for day on which vehicle is used. No payment will be made for the days when the vehicle is not required for MSETCL during the period of hire.
18. Agency should have to submit the attested Xerox copies of documents listed below:-
  - a.R.T.O. tourist permit, valid insurance certificate, vehicle taxes, RC, TC book duly filled with last tax paid details, fitness certificate, PUC certificate etc. Certificate accordingly should be attached with the Tender Form.
  - b.PAN NO.
  - c.Firm's details Ownership or partnership deed. Attach relevant documents (If applicable)
  - d.Proof of GST registration. (If not applicable Certificate/ Undertaking accordingly should be attached with the Tender Form)

The quotations without the above mentioned documents are likely to be rejected.
19. Driver should be managed by vehicle owner. He should have valid license to drive such type of vehicle. The driver should be polite in behavior and should not be drunker / smoker. The driver has to submit medical fitness certificate and has to maintain the vehicle diary daily. Any misbehavior of driver reported by MSETCL's staff will be viewed seriously & you should provide alternate driver under such circumstances.
20. The registration year of vehicle should not be earlier than year **2017**. The vehicle should be in good condition having manufacturing year **of 2017** or onwards. The model of vehicle which is being hired should be latest and in any case it should not be more than five years old from the date of manufacture of vehicle on the date of opening of quotation, if vehicle proposed is manufacture older than five years then certificate of concern End user and Executive Engineer shall be submitted regarding suitability / physical condition and fuel efficiency of that vehicle.
21. In case of difference of opinion, about interpretation of terms & conditions between Owner / Agency & MSETCL, the decision of order placing authority will be final & binding on the Owner / Agency.
22. Any dispute/differences arise will be subjected to jurisdiction of Hon. Ahamadnagar Court only.
23. Bidder should not submit "Conditional Quotation" Such conditional offer shall be liable for rejection.
24. The successful bidder shall also execute a stamped contract agreement with the MSETCL at 400KV R.S. O&M Division, MSETCL, Babhaleshwar on his own cost in the Company's standard forms as per the provision of **"Mumbai Mudrank Adhiniyam 1958, Clause No. 34"**. The contractor shall enter into a contract agreement with the MSETCL within seven days from the date of receipt of LOI of said contract. The MSETCL will not be liable to pay nor shall the contractor be entitled to claim any bill amount due or payable under the contract until the agreement is executed with MSETCL. The necessary stamp duty for the agreement shall be borne by the contractor.
25. The expenditures of hire vehicle is restricted to Rs.50,000 (Rupees Fifty Thousands only) per month including of hiring charges, fuel cost (Diesel) & Taxes (like GST) etc. The monthly expenditure above Rs.50,000.00 (hiring + fuel charges+ taxes) will not be paid to you by M.S.E.T. Co. Ltd.
26. The owner/agency will be responsible for all risks that may arise during hiring period & vehicle operation.

27. All the rules regarding registrations of vehicle, sales tax, GST Tax & other Govt. taxes etc. should be borne by vehicle owner.
28. The insurance of the vehicle should be arranged by agency. The same should be valid during contract period.
29. The vehicle of owner if wants any clarification regarding any terms of condition, he should approach in writing to undersigned before quoting rates.
30. After due date no clarification will be given and the decision of undersigned will be final and binding to all the vehicle owners quoting for said work.
31. The work shall be supervised by Engineer In charge, appointed by undersigned and it should be carried out to the satisfaction of Engineer in charge. In case of any dispute, decision of undersigned shall be final and binding on the contractor.
32. The agency has to prepare monthly Bill in triplicate copies as per completion of work. Monthly Bill payment will be paid to you by account payee cheque in reasonable time and as per the availability of funds after the satisfactory completion of work and as per measurement recorded in SAP i.e. SES. Payment will be made only for the days of actual hiring of Vehicle for Company's use only.
33. M.S.E.T.Co.Ltd. reserves rights to add or delete terms during the contract period if found necessary.
34. The air conditioner (A.C.) should be in working condition & will be used by officials /staff as & when required.
35. Undersigned reserve the right to reject any or all the quotations without assigning any reason thereof.
36. All payments such as penalty of RTO should be borne by you.
37. Vehicle should be on the name of contractor. The entire document related with vehicle should be on the name of contractor/tenderer.
38. The contract can be terminated by the authority at any time, without assigning any reason therefore.
39. If it is found that vehicle is not giving satisfactory service. The contract is liable for cancellation after giving 10 days notice with the forfeiting of S.D.
40. **Security deposits:** The lowest bidder shall have to deposit the security deposit of 5 % of the work order value in the form of DD/BG/Cash/FDR within 7 days from the date of receipt of LOI. The same shall be refunded to you after satisfactorily completion of total work and by obtaining NOC from Engineer Incharge and refunded to you as per availability of fund.
41. The validity of your offer should be for **One year**.
42. The vehicle will be used in jurisdiction of Ahmednagar and Nashik District. If required the vehicle shall be utilized beyond jurisdiction of above mentioned district.
43. The taxes like GST will be applicable as per privilege rates & rules circular issued by Govt. time to time.
44. Agency should have to pay Rs.118.00 against E-Enquiry Quotation fees by cash to this office and copy of receipt should attached with quotation. Same is non-refundable.

Thanking you.

Enclosure: Annexure "A"

Yours faithfully,

**sd/-**  
**Executive Engineer,**  
400kV RS (O&M) Division,  
MSETCL, Babhaleshwar

Copy s.w.r.to:-

- 1) The Chief Engineer EHV PC O&M, Zone, Nashik.
- 2) The Superintending Engineer EHV O&M Circle Nashik.

Copy to:-

- 1) Dy Manager (F&A), 400kV RS (O&M) Division,BBLR.
- 2) Web Master
- 3) Notice Board

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD**  
**400KV RS O&M Division Babhaleshwar**

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**Schedule 'A'**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Unit</b>	<b>Rate per Day (including all Taxes in Rs.)</b>
01.	Engaging Services for hiring of outsourced LMV Vehicle Car (Diesel) Maruti Swift Dzire / Honda Amaze /Tata Zest, etc. along with driver on hired (per day) basis to the office of Executive Engineer, Babhaleshwar under 400kV R.S. (O&M) Division, Babhaleshwar. Including oil charges, driver, vehicle repairs & maintenance etc. Only Excluding Diesel. (Diesel will be provided by MSETCL) & Road Toll.	Per Day	

sd/-

**Executive Engineer**  
400kV RS (O&M) Division, MSETCL  
Babhaleshwar