



(CIN No. U40109MH2005SGC153646)

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.
INTRA OFFICE COMMUNICATION**

Name of Office	: Executive Engineer, EHV Projects Division, Kolhapur
Office address	: Vidyut Bhavan, Admm. Building, 2nd Floor, Tarabai Park, Kolhapur.
Contact No.	: 0231- 2665320 (P), 0231- 2655937 (O)
E-Mail	: ee3610@mahatransco.in

Ref. : EE/EHV Projects/Dn./Kop/E-Enquiry/No. 55

Date : 16.01.2023

Sub : E-Enquiry for the work of supply of Personal Computers & Printer by buyback method under EHV Projects Division, Kolhapur.

Dear Sir,

The sealed & subscribed quotations are invited for the work of supply of Personal Computers & Printer by buyback method under EHV Projects Division, Kolhapur as per the Schedule 'A' attached herewith subject to following terms & conditions.

TERMS AND CONDITIONS :

- 1) The quotations should reach to this office on or before **23.01.2023 upto 16.00 Hrs.** This office shall not accept any responsibility for late receipt of quotations due to postal delay.
- 2) The contractor has to furnish GST, PAN No. & authorized dealership certificate alongwith the offer.
- 3) **The rates quoted by the bidder, shall be considered as inclusive of GST & all other duties, taxes other levies LW Cess, IT etc. which are payable by the contractor as per statutory regulations.**
- 4) The bidder/contractor should be authorized dealer of the make of computer provide.
- 5) Income tax shall be deducted from the bills at prevailing rates, as per Income Tax Act 1961.
- 6) Bids shall remain valid for 90 days after the date of bid opening prescribed by the employer.
- 7) **Security Deposit :** Within Fifteen (15) days of the receipt of notification of award i.e. the letter of intent from the Employer, the successful bidder shall furnish the security deposit amounting to 5% of the contract value by cash/
8) cheque /DD.
- 9) **Period :** The time period for completion of the item under Schedule 'A' under this contract will be **7 days**. The period shall be entitled from date of intimation from MSETCL.
- 10) If the work is not completed within stipulated period, the liquidated damages shall be levied at ½% (half percent) of the total contract price per week of delay subject to maximum of 10% (Ten percent) of the contract price for the entire scope of work.

- 11) Payment will be made at Division Office, Kolhapur after completion of 100% work carried out by the contractor for all approved works executed as fixed by the Engineer after scrutiny of bills at concerned Sub-Division Office.
- 12) **Guarantee :** The material/equipment to be supplied should be guaranteed for at least three years from the date of supply for PC and 1 Year for Printers, UPS.
- 13) The contractor has to execute the agreement on stamp paper as per Govt. rule, before commencement of work.
- 14) All T & P, Labour etc. shall be arranged by the contractor at his own cost.
- 15) The contractor shall make his own arrangements for the engagement of all labour local or otherwise and shall make his own arrangement for their accommodation & transportation. Permission will not be granted to stay at site.
- 16) The contractor shall not sub-let the works awarded on him under this contract.
- 17) The bidder shall arrange for posting his own security personnel at his own cost to safeguard the material handed over to him not only at his storage yard but also at the work site till such time the complete job is ultimately handed over to Maharashtra State Electricity Transmission Company Ltd.
- 18) The bidder is advised to visit and examine the Site of Work and its surrounding and obtain for himself, on his own responsibility, all information that may be necessary for preparing the bid and entering into the Contract. The cost of visiting the Site shall be a bidder's own expense.
- 19) Quotation incomplete in any respect shall be rejected.
- 20) Executive Engineer reserves the right to reject any or all the quotations without assigning any reason therefore.
- 21) Quotation received late or with incomplete details against above clauses will not be considered.
- 22) Labour welfare cess/ GST/other statutory payment etc. considered in contract value will be deducted at appropriate rate prevailing during tenure of contract.

Thanking You.

Yours faithfully,


**Executive Engineer,
EHV Projects Dn. Kolhapur.**

Encl. : Schedule A.

Copy s.w.rs. to :

The Suptd. Engineer, EHV Projects Circle, Kolhapur.

Copy to :

- 1) The Addl. Executive Engineer, EHV Projects Dn., Kolhapur.
- 2) The Manager (F&A) EHV Projects Dn. Kolhapur.
- 3) Notice Board.
- 4) MSETCL, Website.

M/F.

EHV PROJECTS DIVISION, KOLHAPUR

"SCHEDULE - A"


Name of Work : E-enquiry for supply of Personal Computers & Printers by buyback method under EHV Projects Division, Kolhapur.

Sr. No.	Description of work	Qty	Unit	Rate quoted incl. GST @18%	Amount
1.	Desktop PC - All in One desktop PC having Configuration- Intel (R) core I5 Processor Generation 11, 8 GB RAM DDR4 3200 Mhz, Windows 11 Professional O.S. (Preloaded), 512 GB SSD, Having on board Ethernet Gigabit Interface, Audio ports, 17.5" Monitor with key board & optical mouse. Office - Latest any open source (WPS / Libera etc.).	2	Nos.		
2.	Printer - HP Laser Jet 1020 Plus or equivalent	2	Nos.		
	Buy back -				
1	Desktop PC – Configuration Make – Lenovo Purchasing Year - Sept. 2011 Intel (R) core (TM) i3 CPU E7500@ 2.93 GHz 2.94 GHz 2 GB RAM, 64 bit operating system product ID : 00426- OEM-8992662-00537	1	No.		

Note : All the required T & P shall be provided by the contractor.

Signature of Contractor

Dated: -


Executive Engineer,
EHV Projects Dn. Kolhapur.