

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**  
**(CIN No. U40109MH2005SGC153646)**

**Executive Engineer**

Major Stores 'A' MSETCL

Near 220 kV Wardha Substation Borgaon Naka, Wardha- 442001

Telephone: {07152}231456/ 230686

Email [ID-ee4010@mahatransco.in](mailto:ID-ee4010@mahatransco.in)

Website: -[www.mahatransco.in](http://www.mahatransco.in)

Ref. No.: - MSETCL/ EE / MS'A'/ WRD/ TECH/ No. 083

DATE: 21.03.2023

**Sub: - Enquiry for Quotation** towards hiring of vehicle 1 No Swift Dzire/equivalent (1 No. LMV) along with driver required for E.E. Major Store 'A' Wardha for the year 2023-2024.

Dear Sir,

Please quote your lowest rates for Hiring of LMV vehicle like TATA Indica, Maruti Swift Dezire etc. (Diesel) for Executive Engineer, Major Store 'A' Wardha MSETCL to Terms and conditions stipulated below. The quotation may please be submitted in SEALED ENVELOPE SUPERSCRIBED QUOTATION FOR Hiring of LMV vehicle like TATA Indica, Maruti Swift Dezire etc. for Executive Engineer, Major Store 'A' Wardha MSETCL so as to reach this office on or before 29.03.2023 at 14.00 Hrs:Min In case of hand delivery, quotation should be handed over to receipt clerk of this office. Quotation will be opened on the same day at 15:00 Hr:Min. if possible. The schedule for quotation is as below: -

Sr. no	Particulars	Qty	Rate /day	Remark
1	Hiring of vehicle Swift Dzire /equivalent LMV required for Executive Engineer Major Store 'A' Wardha for the year 2023-2024 along with driver - 1 No (Vehicle will be provided for minimum period of 01.04.2023 to 31.03.2024. Preference will be given to Electrical vehicle)	01 No.		1) Per day rate should be quoted. 2) Vehicle documents should be enclosed along with the offer. 3) Order Value will be limited to Rs. 50,000/- per month Including hiring, Diesel/ fuel, overtime & all taxes. Order Value will be limited to Rs. 6,00,000/- for year 2023-2024.

**2. QUALIFYING CONDITIONS: -**

Contractor should submit the following document with quotation. All the formalities in respect of R.T.O. like Taxi permit, valid comprehensive insurance, tax payment, etc. shall be completed by the owner of vehicle. Valid vehicle document is to be submitted with quotation

- A) Copy of RC Book, B) Copy of TC Book or Tax paid receipt, C) Valid Insurance Certificate. D) Valid tourist Permit Certificate, E) Valid Fitness Certificate. F) Valid PUC Certificate G) Valid Driving License etc. H) Experience Certificate (if any). I) Active GST registration with latest three challan copy.

**3. Rate Quotation:** The rates should be quoted per day basis for normal duty hours including hiring charges, driver's charges, Engine oil & all other maintenance charges, etc. Tax will be paid & recovered as & if applicable as per the rules.

**4. Agreement:** - An agreement on appropriate value of stamp paper of Rs. 500/- shall be executed with MSETCL. The stamp fees will be borne by the agency.

**5. LMV with tourist permit:** - The light vehicle must be registered with R.T.O. with tourist permit (T) mark, & bidder shall obtain the PUC Test Certificate for the vehicle at specified interval. The bidder/ Vehicle owner having the experience for providing hired vehicle to any Govt./Semi Govt./ Private organization may be preferred. The experience certificate duly signed by the officer not below the rank of Executive Engineer.

**6. Driver:** - The driver engaged on hired vehicle put into company service should be preferably young polite, obedient, with valid driving license, should have sufficient experience to drive the four-wheeler vehicle safely & carefully without coursing any accident, attend duty in time with neat & clean cloth & should not having any king of bad habits, driver should know Marathi/Hindi/English, traffic rule knowledge & writing entry in vehicle

dairy sheet. If the officer using the vehicles find anything wrong with the driver, vehicle shall be immediately discontinued & vehicle treated not on duty & penalty shall be made at applicable rate

**7. Security deposit:** -The successful bidder will have to pay 5% of work order Security Deposit at the Office of the Executive Engineer Major 'A' store Wardha. The entire security deposit will be refunded to you on satisfactory completion of contract period. In case break of contract from your side, before completion of contract period, the security deposit will be forfeited by the company.

**8. Payment:** - Bills in triplicate shall be submitted monthly with diary abstract & payment of the same after taking into considerable recoveries if any will be within reasonable time. Daily diary should be maintained for payment of bills. & PAN no. should be provided with the bill. MSETCL condition for contract for will be applicable.

**9. Penalty:** - In case contractor fails to provide the ordered vehicle on hire on any day/days during the month, not only daily charges pertaining to that period be deducted by penalty @ 1% per day of amount of days of absence will be recovered from contractor's bill.

**10. Termination of contract:** - If contractor fails to provide the vehicle for more than 7 days or abandon the work or the work is unsatisfactory. In the opinion Executive Engineer for the contract will be terminated by giving 7 days' notice. Under such eventuality the work will be got done through any other agencies & extra expenditure incurred in this regard will be recovered from contractor's bill either with this office or any other office of MSETCL.

#### **TERMS AND CONDITIONS: -**

- a) The agency has to supply fuel.
- b) MSETCL will not be responsible for any amount paid on the repairs of the vehicle during the period of the contract & the same will be on contractor's account.
- c) The driver & the cleaners wherever necessary holding valid license will have to be provided at contractor's cost.
- d) The vehicle will be generally used within the jurisdiction of Wardha Stores which includes complete Nagpur Zonal area of MSETCL. However, if situation arises, the vehicle will be sent to any outside place as may be decided by MSETCL for which no extra amount will be payable by MSETCL.
- e) Vehicle provided must have valid RTO permit as taxi of public carrier as the case may be for each category of vehicle.
- f) The contractor will be responsible for the safe custody of vehicle during the entire period of contract & board will not be responsible for any loss, theft or damages. Contractor therefore should ensure his vehicle against above risk at his cost. However, without prejudice to the conditions in forgoing Para MSETCL may consider permit to the contractor to park their vehicles under Hours in our various premises.
- g) **Accident:** - MSETCL will not be responsible for any accident occurred & subsequent damages of loss of life & material if any. The contractor is therefore advised to take out necessary insurance in this regard at his cost & in contractor's own interest.
- h) Vehicle provided should be preferably owned by contractor himself.
- i) Repairs & maintenance of vehicle will be contractors' responsibility & the contractor has to keep the vehicle in good running condition.
- j) Since it is a work contract, no taxes will be paid by MSETCL & taxes if any revisable have to be borne by contractor.
- k) Service tax & Income tax deduction at source will be made as per the rate applicable.
- l) The fuel required based on KM plied & prescribed over under Schedule 'A' will be generally supplied by the office. However, bidder has to supply fuel at the Govt. rate directed & not the speed i.e., regular fuel & payment of the same will be made along with the monthly payment.
- m) The contractor will abide himself & fulfill all obligate under labor act absolved by the MSETCL entirely regard.
- n) In case of any dispute arising out of your contract, it will be in the jurisdiction of Wardha Court only.
- o) Average consumption of 16KM/Litre otherwise recovery will be made.
- p) No lubricant will be provided. Fuel will not be provided from residence/Garage of owner office

q) The contractor will provide another vehicle immediately if present vehicle is under repairs or maintenance.

r) Normal working hours will be from 9.00 Hrs. to 21.00 Hrs.

**GENERAL:** - The undersigned reserves the right to reject any or all quotations without assigning any reason and the decision of the undersigned to award the contract shall be final and binding on the bidders.

Thanking you,

-sd-

**Executive Engineer**  
**Major Store 'A' Wardha**

**Copy to: -**

Dy Manager (F&A) Major store Wardha.

 <b>MAHATRANSCO</b> Maharashtra State Electricity Transmission Co. Ltd.	<b>MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD</b> <b>(CIN No. U40109MH2005SGC153646)</b>	
	<b>Tel/Fax. No.: {07152}231456</b> <b>{07152}230686</b> <b>Email: - ee4010@mahatransco.in</b> <b>Website: -www.mahatransco. in</b>	<b>Executive Engineer</b> <b>Major Stores 'A' MSETCL</b> <b>Near 220 KV Substation,</b> <b>Borgaon Naka, Wardha</b> <b>Dist: -Wardha - 442001.</b>

### Schedule “A”

Sr. No.	Particulars	Rate Per day	Remark
1.	Firm quotation for providing of car or equivalent car vehicle on hire basis for Executive Engineer Major Store ‘A’ Wardha for the year 2023-24.		Vehicle will be provided for the period upto 31/03/2024. Preference will be given to Electrical vehicle.

Note: -

- The vehicle Fuel charges will be reimbursed by MSETCL. The vehicle should give minimum average of 15 - 20 KM/ Ltr. and above in running condition. All other charges on account of TA, OT of driver, halting charges, repairs of vehicle, lubricating oil etc. will be on bidder/agencies account]
- Time of contract: The time will be reckoned from the date of actual commencement/hiring of the vehicle. The contract period will be for 12 Months i.e. from 01.04.2023 to 31.03.2024 & the total expenses up to Rs. 6,00,000/- (In Words: Rs. Six lakhs only (Incl. taxes payable as applicable). Monthly total expenditure will be limited to Rs. 50,000/- per month including all expenses.

**Details of Vehicle: -**

- Type of vehicle proposal: - \_\_\_\_\_
- Reg. No. proposed vehicle: - \_\_\_\_\_
- Average Km / Liter of fuel Assured: - \_\_\_\_\_
- Fuel used: - \_\_\_\_\_ Taxes applicable (if any):  
 1)  
 2)

**Name, Signature and seal of Agency. ....**

Address: .....

Mobile No. ....

Signature of Agency

-sd-  
Executive Engineer